SMITHTON PUBLIC LIBRARY DISTRICT
Board Meeting Minutes
May 21, 2026

1. Call to Order/Roll Call

The meeting was called to order by Board President, Brett Clasquin, at 7:03 pm with the following Board Members present: Brett Clasquin, Tony Gilbreth, Liz Harris, Madonna Harris, Geoff Iverson, and Zabelle Vartanian. Ann Hart was absent. Others present were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comments

There were no Citizen comments.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

3.1 Regular Board Meeting Minutes from April 16th, 2026
The Board reviewed the minutes.

3.2 Personnel Committee Meeting Minutes from April 16th, 2026
The Board reviewed the Personnel Committee minutes also.

4. Communications

The District received a letter from Heyl Royster announcing an increase in its fee schedule. The First National Bank of Waterloo send an email on ACH Fraud Monitoring requirements.

5. Treasurer's Report/Approval of bills

The Board looked over the Treasurer's report for April of 2026. They also reviewed the check registry-to-date and the credit card statement of charges.

6. The Librarian's Report

Notable items on the report: The Summer Reading Program is beginning soon. Lazarware will be working on ADA compliance for the library's website. Saturday Story times will begin in June. Events and programming numbers were reviewed along with circulation statistics.

A motion to approve Agenda Items 3-6 as a whole under a consent agenda with a correction to the Personnel Committee minutes noting that Ann Hart was present was made by Madonna Harris and seconded by Tony Gilbreth.

A roll call vote was taken:

Clasquin:	Aye
Gilbreth:	Aye
L. Harris:	Aye
M. Harris	Aye
Hart:	Absent
Iverson:	Aye
Vartanian:	Aye

The motion passed with all in favor.

7. Old Business

7.1 Other

There was no Old Business to address at this time.

8. New Business

8.1 Resolution 26-01*: FY2027 Non-Resident Fee Adoption* (Effective July 1, 2026)/ DISCUSSION & APPROVAL

A motion to adopt a non-resident fee of $151 for FY2027 was made by Zabelle Vartanian and seconded by Tony Gilbreth.

A roll call vote was taken:

Clasquin:	Aye
Gilbreth:	Aye
L. Harris:	Aye
M. Harris	Aye
Hart:	Absent
Iverson:	Aye
Vartanian:	Aye

The motion passed with all in favor.

8.2 *FY2027 Board Meeting Schedule* (Ordinance 26-01) / DISCUSSION & APPROVAL

A motion to approve the *FY2027 Board Meeting Schedule* (Ordinance 26-01) was made by Madonna Harris and seconded by Liz Harris

A vote was taken and the motion passed with all in favor.

8.3 DRAFT FY2027 Budget Presentation / REVIEW
The Board reviewed the draft budget which will be voted on in June.

8.4 Director Evaluation / DISCUSSION & APPROVAL
The Board jointly filled out an evaluation on the Director.

8.5 Other
There was no other New Business to address at this time.

9. Board Concerns

9.1 Statement of Economic Interest (update) / DISCUSSION
All statements have been completed.

9.2 Board Training Topics - Finance / DISCUSSION
The Board discussed the required topic and evaluated the Library District's performance in the area of finance.

10. Announcements

Next Board Meeting: Thursday, June 18, 2026, @ 7 pm.

11. Adjournment

A motion to adjourn was made by Tony Gilbreth and seconded by Geoff Iverson.
A vote was taken, the motion passed and the meeting was adjourned at 7:59 pm.

Respectfully submitted,

Linda Hill
Recording Secretary