

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

February 19, 2026

1. Call to Order/Roll Call

The meeting was called to order by Board President, Brett Clasquin, at 7:00 pm with the following Board Members present: Brett Clasquin, Liz Harris, Madonna Harris, and Geoff Iverson. Ann Hart, Zabelle Vartanian, and Tony Gilbreth were absent. Others present were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comments

There were no Citizen comments.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

The Board reviewed the January 15, 2026 Board Meeting minutes.

4. Communications

An invitation to join the IHLS Board was sent to the Smithton Board members. Also received was a notice of parcel annexation.

5. Treasurer's Report/Approval of bills

The Board reviewed the report. The Director and Bookkeeper are working on a problem with a double posting of a bonus check in December.

6. The Librarian's Report

Notable items on the report: The Smithton Complete Streets organization gave a donation for the sponsorship of some StoryWalk®s. The AT&T issues are finally on their way to resolution. The insurance audit is done. The levy confirmation is submitted. The Director and Assistant Librarian will attend the "Reaching Forward South" conference on April 10. Events and programming numbers were reviewed along with circulation statistics.

A motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Geoff Iverson and seconded by Liz Harris.

A roll call vote was taken:

Clasquin:	Aye
Gilbreth:	Absent
L. Harris:	Aye
M. Harris	Aye
Hart:	Absent
Iverson:	Aye
Vartanian:	Absent

The motion passed with all in favor.

7. Old Business

7.1 LPL Financial Certificate of Deposit Due / DISCUSSION & APPROVAL

The certificate was renewed for 12 months at a 3.7% interest rate. No vote was necessary.

7.2 SWANK Movie Licensing quote / DISCUSSION & APPROVAL

The cost per year under a three-year contract is approximately \$262. The Director advised against renewal, as no one comes to the movie events and the money could be used towards Hoopla.

A motion to delay movie renewal a year was made by Geoff Iverson and seconded by Liz Harris.

A vote was taken, all were in favor and the motion passed.

7.3 Other

There was no other Old Business to discuss at this time.

8. New Business

8.1 Smithtonpl.org Email Addresses for Trustee / DISCUSSION

The Director explained why these email addresses are recommended. After discussion, the Board agreed that it would be a good idea. The Director will set up the email addresses.

8.2 Other

There was no other New Business to discuss at this time.

9. Board Concerns

9.1 Statement of Economic Forms / DISCUSSION

There is no update at this time.

9.2 Levy Confirmation / DISCUSSION

Treasurer Tony Gilbreth signed the levy and it was submitted.

9.3 Add Trustee Training to Board Meetings? New question on FY26 IPLAR – Not IL state law yet / DISCUSSION

Upcoming legislation mandates that Trustee continuing education must be reported on the IPLAR. The Director asked if she should add training to the monthly Board meetings. The Board agreed to this. The Director will do more research before implementing this procedure.

9.4 Other

There was no other Board Concern to discuss at this time.

10. Announcements

Next Board Meeting: Thursday, March 19, 2026, @ 7 pm.

11. Adjournment

A motion to adjourn was made by Geoff Iverson and seconded by Madonna Harris.

A vote was taken, the motion passed and the meeting was adjourned at 7:45 pm.

Respectfully submitted,

Linda Hill
Recording Secretary