

**Smithton Public Library District
Draft Board Meeting Agenda
Thursday, November 20, 2025, 7:00 pm
109 S Main St
Smithton IL 62285**

- 1. Call to order / Roll call**
- 2. Citizen Comments**

Consent Agenda: Items 3-6 are considered routine and shall be approved as a whole by roll-call vote with no separate discussion. An item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board Member.

- 3. Approval of minutes**
 - 3.1 September 25, 2025 regular meeting minutes**
 - 3.2 October 16, 2025 regular meeting minutes**
- 4. Communications**
- 5. Treasurer's Report / Approval of bills**
- 6. Librarian's Report**
- 7. Old Business**
 - 7.1 Update on Certificate of Deposit from LPL Financial / DISCUSSION**
 - 7.2 Other**
- 8. New Business**
- 9. 8.1 FY2025 Annual Financial Report (3/5ths vote form) / DISCUSSION & APPROVAL**
- 8.2 House Bill 42 / Public Act 104-0036 – Amend Non-Resident Card Policy to include Semi- Annual and Quarterly Payments / DISCUSSION & APPROVAL**
- 8.3 Edit Employee Handbook Timesheet Section re: lunch breaks / DISCUSSION & APPROVAL**
- 8.4 Per Capita Grant Requirement – Serving Our Public 4.0 Chapter 11 (Youth/Young Adult Services), Chapter 12 (Technology) and Chapter 13 (Marketing, Promotion, and Collaboration) / DISCUSSION**
- 8.5 Per Capita Grant Requirement – NEW topic – Finance and Budget / DISCUSSION**
- 8.6 Other**
- 10. Board Concerns**
 - 9.1 Other**
- 11. Announcements**
 - 10.1 Next Smithton PLD Board Meeting – Thursday, January 15, 2026 @ 7 pm**
 - 10.2 Other**
- 12. Adjournment**