

ORDINANCE 25 - 03

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL
YEAR BEGINNING THE 1ST DAY OF JULY, 2025 AND ENDING
THE 30TH DAY OF JUNE 2026

WHEREAS, The Board of Trustees of the Smithton Public Library District, St. Clair County, Illinois, has prepared or caused to be prepared a tentative form of the Annual Budget and Appropriation for said Library District for the fiscal year beginning July 1, 2025 and ending June 30, 2026 and the same has been conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing was held as to such Annual Budget and Appropriation Ordinance on August 21, 2025, notice of which was given at least thirty (30) days prior thereto; and

WHEREAS, all other legal requirements have been duly complied with by the Board of Trustees of the Smithton Public Library District;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE SMITHTON PUBLIC LIBRARY DISTRICT, IN THE COUNTY OF ST. CLAIR AND STATE OF ILLINOIS, AS FOLLOWS:

Section 1: That the following sums, or so much thereof as by law may be authorized, be and the same are hereby budgeted, set aside and appropriated for the specified Library Purposes for the fiscal year beginning July 1, 2025 and ending June 30, 2026; and the objects and purposes for which said appropriations are made, and the amounts thereby appropriated are as follows; to-wit:

FOR CORPORATE PURPOSES [75 ILCS 16/35-5]:

1. For salaries

a.	librarian	\$ 72,000
b.	library benefits	\$ 8,000
c.	library assistants	\$120,000
d.	paid time off	\$ 10,000

Salaries TOTAL \$210,000

2. For library materials

a.	books	\$ 20,000
b.	periodicals	\$ 2,000

c.	audio-visual	\$ 5,500
d.	electronic resources	\$ 15,000
	Library Materials TOTAL	\$ 42,500
3.	For utilities	\$ 12,000
4.	For postage	\$ 750
5.	For staff and board development	\$ 3,000
6.	For library supplies	\$ 6,000
7.	For public relations and publicity	\$ 3,000
8.	For contractual services	\$ 1,000
9.	For catalog costs	\$ 10,000
10.	For equipment	\$ 5,000
11.	For Legal services	\$ 5,000
12.	For contingencies	\$ 10,000
13.	For technology	\$ 10,000
14.	For miscellaneous expenses	\$ 16,500
	CORPORATE TOTAL	\$334,750
<u>FOR SOCIAL SECURITY FUND PURPOSES</u> [40 ILCS 5/21-110; 21-110.1]:		
1.	Social Security and Medicare Taxes	\$ 20,000
2.	Contingency	\$ 3,000
	SOCIAL SECURITY TOTAL	\$ 23,000
<u>FOR ILL. MUNICIPAL RETIREMENT FUND</u> [40 ILCS 5/7-105; 7-171]:		
1.	Illinois Municipal Retirement Fund	\$ 7,000
2.	Contingency	\$ 4,000
	IMRF TOTAL	\$ 11,000

FOR AUDIT PURPOSES [75 ILCS 16/30-45 and 50 ILCS 310/9]:

1.	Contractual Services-Audit	\$ 3,000
2.	Contingency	\$ 2,000
	AUDIT TOTAL	\$ 5,000

FOR LIABILITY, WORKERS' COMPENSATION AND UNEMPLOYMENT INSURANCE, [745 ILCS 10/9-107]:

1.	Insurance	
	a. public liability insurance	\$ 10,000
	b. property damage	\$ 3,000
	c. Workers' Comp. Insurance	\$ 3,000
	d. Unemployment Insurance	\$ 1,500
2.	Risk management and Loss control Program	\$ 15,000
3.	Legal Fees	\$ 1,000
4.	Contingency	\$ 2,000
	LIABILITY TOTAL	\$ 35,500

FOR BUILDING MAINTENANCE FUND: [75 ILCS 16/35-5]:

1.	Building Maintenance Costs:	
	a. General maintenance	\$ 5,000
	b. custodian	\$ 6,500
	c. equipment repair	\$ 20,000
2.	New Equipment	\$ 30,000
3.	Contingency	\$ 1,000
	BUILDING MAINTENANCE TOTAL	\$ 62,500

FOR SPECIAL RESERVE FUND [75 ILCS 16/40-50]:

1.	Building Fund	\$ 90,000
2.	Contingency	\$ 0
	SPECIAL RESERVE TOTAL	\$ 90,000

FOR THE PURPOSE OF A WORKING CASH FUND [75 ILCS 16/35-35]:

1.	Working Cash Fund	\$ 0
	WORKING CASH TOTAL	\$ 0

Section 2:Appropriated for the foregoing expenses from the following estimate of revenues, by source, anticipated to be received by the Library District in the fiscal year:

Projected cash on hand July 1, 2025	\$ 0
Miscellaneous gifts and donations	\$ 44,750
From the Special Reserve Fund	\$ 90,000
From the Working Cash Fund	\$ 0
Income of interest	\$ 50,000
Special purpose grants	\$ 50,000
Photocopy, cards, fax, and miscellaneous	\$ 10,000
Corporate Personal Property Replacement Tax	\$ 0
Tax for General Corporate Library purposes	\$240,000
Tax for Social Security purposes	\$ 19,000
Tax for Ill. Municipal Retirement Fund	\$ 4,000
Tax for Audit purposes	\$ 4,000
Tax for Liability and Insurance	\$ 20,000

Tax for Maintenance purposes	\$ 30,000
Tax for Working Cash Fund purposes	\$ 0
Expected cash on hand June 30, 2026	\$ 0

Section 3: Any unexpended balances in the General Library Fund, and Maintenance Fund appropriations will be deposited into the Special Reserve Fund pursuant to a plan in accordance with Article 40 of Chapter 75, Illinois Compiled Statutes.

Section 4: The Secretary of the Smithton Public Library District is hereby authorized and directed to publish this Ordinance at least once in a newspaper of general circulation in the district.

Section 5: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

Passed by the Board of Trustees of the Smithton Public Library District and approved by the President the 21 day of August, 2025.

BOARD OF TRUSTEES OF SMITHTON
PUBLIC LIBRARY DISTRICT

By: _____
Brett Clasquin, Its President

ATTEST:

Anthony Gilbreth, Secretary

STATE OF ILLINOIS)
) SS.
COUNTY OF St. Clair)

CERTIFICATE

I, Anthony Gilbreth, do hereby certify that I am the duly appointed, qualified and now acting Secretary of the Smithton Public Library District in the County of St. Clair and State of Illinois; that attached hereto is a true and correct copy of the Annual Budget and Appropriation Ordinance No. 25-03 for the fiscal year July 1, 2025 to June 30, 2026.

I further certify that the Annual Budget and Appropriation Ordinance was duly passed by the Board of Trustees of said Library District at a meeting thereof held on the 21st day of August, 2025; that said Ordinance was duly passed by yea and nay vote thereon with at least a majority of all the Board of Trustees having voted yea on the adoption and passage thereof and approved in accordance with the laws of the State of Illinois pursuant to the notice and publication thereof as required by law.

I further certify that said Annual Budget and Appropriation Ordinance contains an estimate of revenues, by sources, anticipated to be received by the Smithton Public Library District in the fiscal year.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Secretary of the Board of Trustees of the Smithton Public Library District, at Smithton Public Library District 109 S Main St, Smithton, Illinois, this 21st day of August, 2025.

Anthony Gilbreth, Secretary
Smithton Public Library District