

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

February 15, 2024

1. Call to Order/Roll Call

The meeting was called to order by Board President, Brett Clasquin, at 7:02 pm with the following Board Members present: Brett Clasquin, Ann Hart, Mary Sue Iverson, Stephanie Sakran and Zabelle Vartanian. Tony Gilbreth and Liz Harris were absent. Others present were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comments

Linda Hill asked if any more Board members could read for the Community Voices Story Times in May. (Mary Sue Iverson has already agreed to read). Stephanie Sakran will read and Brett Clasquin will check his schedule.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

3.1 November 16, 2023 minutes

3.2 January 18, 2024 minutes

The November minutes were not available. The Board reviewed the January 18, 2024 minutes.

4. Communications

The Director gave the Board members an email about running for a position on the IHLS Board. A scan credit card notification was received. The District also received a request for a donation for an Easter event from a local church.

5. Treasurer's Report/Approval of bills

The January Treasurer's reports and the check registry to date was reviewed.

6. The Librarian's Report

The Director reminded the Board of the requirement for completion of the Sexual Harassment Training. She reported that an ILEAD Trustee training portal is now available. She will explore this and see if there is useful material for the Board members. Past and future Library programming and statistics were reviewed.

A motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Ann Hart and seconded by Zabelle Vartanian.

A roll call vote was taken:

Clasquin:	Aye
Gilbreth:	Absent
Harris:	Absent
Hart:	Aye
Iverson:	Aye
Sakran:	Aye
Vartanian:	Aye

The motion passed with all in favor.

7. Old Business

7.1 Paid Leave for All Workers Act / DISCUSSION & APPROVAL

After much discussion, a decision was made to finalize this policy at the March 2024 meeting. The Director will formulate possible policies with different options regarding accrual/non-accrual, rollover hours, blackout dates and how Staff will be notified about their amount of PTO. No vote was taken at this time.

7.2 Incidents with Restroom and Trash at Gazebo; Police Report / DISCUSSION / POSSIBLE ACTION / APPROVAL

After discussion, the Board decided to ban the individual from the entire library property indefinitely.

A motion to ban the youth who allegedly damaged Library property from the property indefinitely with the option of appeal to the Board for reinstatement of privileges, was made by Zabelle Vartanian and seconded by Ann Hart.

A roll call vote was taken:

Clasquin:	Aye
Gilbreth:	Absent
Harris:	Absent
Hart:	Aye
Iverson:	Aye
Sakran:	Aye
Vartanian:	Aye

The motion passed with all in favor.

8. New Business

There was no New Business to discuss at this time.

9. Board Concerns

There were no Board Concerns to address at this time.

10. Announcements

Next Board Meeting: Thursday, March 21, 2024, @ 7 pm.

11. Adjournment

A motion to adjourn was made by Mary Sue Iverson and seconded by Stephanie Sakran. A vote was taken, the motion passed and the meeting was adjourned at 8:22 pm.

Respectfully submitted,

Linda Hill
Recording Secretary