

**Smithton Public Library District  
Draft Board Meeting Agenda  
Thursday, September 21, 2023, 7:00 pm  
109 S Main St, Smithton, IL 62285**

- 1. Call to order / Roll call**
- 2. Citizen Comments**

**Consent Agenda: Items 3-6 are considered routine and shall be approved as a whole by roll-call vote with no separate discussion. An item may be removed from the Consent Agenda and placed on the Regular Agenda at the request of a Board Member.**
- 3. Approval of minutes**
  - 3.1 Budget and Appropriations Public Hearing Meeting, August 17, 2023**
  - 3.2 Board of Trustees Regular Meeting, August 17, 2023**
- 4. Communications**
- 5. Treasurer's report / Approval of bills**
- 6. Librarian's Report**
- 7. Old Business**
  - 7.1 Proposed Edit to Employee Handbook - Bereavement Leave / DISCUSSION & APPROVAL**
  - 7.2 Trees on Library Property – Cleanup or Removal – quote from Meurer Brothers Tree Care Professionals / DISCUSSION & APPROVAL**
  - 7.3 Transfer Funds to Special Reserve Fund / DISCUSSION & APPROVAL**
  - 7.4 Paid Leave for All Workers Act / DISCUSSION**
  - 7.5 Windows at Library / DISCUSSION & APPROVAL**
  - 7.6 Smithton PLD Board Bylaws Edit – Remote Attendance at Meetings / DISCUSSION & APPROVAL**
  - 7.7 Teen Liaison Advisor Committee Appointment / DISCUSSION & APPROVAL**
  - 7.8 Other**
- 8. New Business**
  - 8.1 FY2023 Annual Financial Report (3/5ths vote) / DISCUSSION & APPROVAL**
  - 8.2 Circulation Policy Edit - Fine Free for Children's ITEMS / DISCUSSION & APPROVAL**
  - 8.3 Employee Handbook – VESSA Leave Edit / DISCUSSION & APPROVAL**
  - 8.4 Health Insurance for Jenna / DISCUSSION & APPROVAL**
  - 8.5 FY2024 Per Capita Grant Requirement – Serving Our Public 4.0 Chapter 4 (Access), Chapter 5 (Building Infrastructure and Maintenance), Chapter 6 (Safety), and Chapter 7 (Collection Management) Review / DISCUSSION**
  - 8.6 Other**
- 9. Board Concerns**
  - 9.1 Teen Liaison Application(s) Received / DISCUSSION & APPROVAL**
  - 9.2 Social Work Intern – Spring 2024 Semester / DISCUSSION & APPROVAL**
  - 9.3 Other**

**10. Announcements**

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**10.1 Next Board Meeting: Thursday, October 19, 2023, 7 PM**

**11. Adjournment**