

# SMITHTON PUBLIC LIBRARY DISTRICT

## Board Meeting Minutes

### March 16, 2023

#### 1. Call to Order/Roll Call

The meeting was called to order by President, Brett Clasquin, at 7:06 p.m. with the following Board Members present: Brett Clasquin, Liz Harris, Tony Gilbreth, Mary Sue Iverson, and Zabelle Vartanian. Board Member Ann Hart was absent.

*Stephanie Sakran*

#### 2. Citizen Comment

There was no citizen comment at this time.

**The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:**

#### 3. Approval of Minutes

Minutes from the February 16, 2023 board meeting were reviewed.

#### 4. Communications

The Director received the following communications: 1) An Illinois Municipal League Fact Sheet concerning the Paid Leave for All Workers Act; 2) A Municipal Minute concerning a proposed bill seeking to limit efforts to ban books in Illinois libraries.

#### 5. Treasurer's Report/Approval of bills

The February Treasurer's Report was reviewed. The check registry to date was also reviewed.

#### 6. The Librarian's Report

The Director is still in communication with the Village about the construction of a Story Walk. All work with connected with the flood repairs have been completed. Scavenger Hunts have been popular programming at the library. The Director intends to attend an upcoming meeting of the Friends of the Library in light of leadership changes. The Director consulted with the Illinois Municipal Retirement Fund field rep concerning employer account balances future rates to potentially make up for market fluctuations. Upcoming events and Library usage stats were enumerated.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Mary Sue Iverson and seconded by Liz Harris.

A roll call vote was taken:

Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Absent
Iverson:	Aye
Sakran:	Aye
Vartanian:	Aye

The motion passed with all in favor.

## **7. Old Business**

7.1 Proposed Edit to Employee Handbook – Bereavement Leave / DISCUSSION & APPROVAL

Board Member Tony Gilbreth reported he had not completed the drafting of the policy, but hoped to do so by next meeting.

7.2 Decennial Committees on Local Government Consolidation and Efficiency Act Committee Appointment / DISCUSSION & APPROVAL

Brett Clasquin recommended the appointment of Donna LaPorte and Piper Brown to the Decennial Committee on Local Government, along with all current members of the Board and the Director. The appointment was approved by voice vote, all Trustees voting in favor. The first meeting of the Committee was scheduled for the next regular Board Meeting.

7.3 New Windows at the Library/ DISCUSSION & APPROVAL

The Board reviewed competing proposals for the new windows. No action was taken at this time.

7.4 Other

There was no other Old Business at this time.

## **8. New Business**

8.1 Other

There was no other New Business at this time.

## **9. Board Concerns**

9.1 Committee Assignments / DISCUSSION & APPROVAL

Liz Harris volunteered to serve on the Personnel Committee. Brett Clasquin recommended Liz be appointed to the Personnel Committee. All present voted aye by voice vote.

#### 9.2 Regions Bank Signers – Update/DISCUSSION

Tony Gilbreth reported the he had also failed to complete this task. No action taken.

#### 9.3 Other

There were no other Board Concerns at this time.

### **10. Announcements**

#### 10.1 Next Smithton PLD Board Meeting

The next Board meeting will be on Thursday, April 20, 2023 at 7 p.m.

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### **11. Adjournment**

Motion to adjourn was made by Zabelle Vartanian and seconded by Mary Sue Iverson.

The motion was passed with all in favor and the meeting was adjourned at 8:10 pm.

Respectfully submitted,

Tony Gilbreth, Secretary

