

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

June 16, 2022

In person: 109 South Main Street, Smithton Il 62285
Virtually via Zoom: <https://us02web.zoom.us/j/84457289000>
By Telephone: 1-312-626-6799 | Meeting ID: 844 5728 9000

It is determined by Smithton Public Library District Board of Trustees Board President, Ronald Mense, that due to the in-person gathering restrictions of the State of Illinois' Reopening Plan, it is determined that an in-person meeting is not practical or prudent, so this meeting will be held virtually. In accordance with P.A. 100-0640 (SB 2135), all voting will be done by roll call. The meeting was recorded starting at Agenda point 6: Librarian's Report.

1. Call to Order/Roll Call

The meeting was called to order by President, Ron Mense, at 7:07 pm. with the following Board Members present via Zoom: Ron Mense, Tony Gilbreth, Julie Crosby, and Zabelle Vartanian. Board Members Brett Clasquin, Ann Hart, and Liz Harris were absent. Also present via Zoom were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

3. Approval of Minutes

3.1 Personnel Committee Minutes – May 19, 2022

A motion to approve the May 19th, 2022 Personnel Committee minutes was made by Tony Gilbreth and seconded by Zabelle Vartanian.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	Aye

The motion passed.

Smithton Public Library District June 16th, 2022 Minutes, continued

3.2 Regular Board of Trustees Minutes – May 19, 2022
Minutes from the May 19th, 2022 Board Meeting were reviewed.

A motion to approve the May 19th, 2022 minutes was made by Zabelle Vartanian and seconded by Tony Gilbreth.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	Aye

The motion passed.

4. Communications

No communications were received this month.

5. Treasurer’s Report/Approval of bills

The May Treasurer’s Report was reviewed. The check registry to date was also reviewed.

A motion to approve the Treasurer’s Report and check registry to date was made by Tony Gilbreth and seconded by Julie Crosby.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	Aye

The motion passed.
(recording of meeting started at this point)

6. Librarian's Report

The Board discussed the implications of the Bereavement Leave law and decided to readdress a policy change at the August Board meeting. The Director reviewed upcoming events, including the Summer Reading Program. Library Statistics were reviewed.

A motion to approve the Librarian's Report was made by Julie Crosby and seconded by Zabelle Vartanian.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	Aye

The motion passed.

7. Old Business

7.1 SPLD Board of Trustees Bylaw Addition: Teen Liaison Advisor Description (To be voted on at a future meeting) / DISCUSSION & APPROVAL

A motion to adopt the Teen Liaison Board Description for the Smithton PLD Bylaws was made by Julie Crosby and seconded by Tony Gilbreth.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	No answer (abstained?)

The motion passed.

7.2 Resolution 22-01: *FY2023 Non-Resident Fee* Adoption (effective July 1, 2022) /
DISCUSSION & APPROVAL

A motion to adopt the new Non-Resident fee of \$124 for FY2023 was made by Tony Gilbreth and seconded by Julie Crosby.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Zartanian:	Aye

7.3 Other

There was no other Old Business at this time.

8. New Business

8.1 FY2023 Technology Plan / REVIEW & APPROVAL

The Board discussed the proposed plan.

A motion to adopt the FY2023 Technology Plan was made by Tony Gilbreth and seconded by Julie Crosby.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	Aye

The motion passed.

8.2 FY2023 Working Budget / DISCUSSION & APPROVAL

A motion to approve the FY2023 Working Budget as presented was made by Zabelle Vartanian and seconded by Julie Crosby.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	Aye

The motion passed.

8.3 Ordinance 22-03: Budget and Appropriations PRELIMINARY ADOPTION / DISCUSSION & APPROVAL

A motion for the preliminary adoption of Ordinance 22-03: *ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING THE 1ST DAY OF JULY, 2022 AND ENDING THE 30TH DAY OF JUNE 2023*, was made by Tony Gilbreth and seconded by Julie Crosby.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	Aye

The motion passed.

8.4 Bi-annual Review of Closed Session Minutes / REVIEW & APPROVAL

A motion to leave the closed session minutes closed was made by Tony Gilbreth and seconded by Julie Crosby.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	Aye

The motion passed.

8.5 Other

There was no other New Business at this time.

9. Board Concerns

There were no Board Concerns at this time

10. Announcements

The next Board Meeting will be on Thursday, August 18th, 2022, at 7 pm.
(NO JULY 2022 BOARD MEETING)

11. Adjournment

A motion to adjourn was made by Julie Crosby and seconded by Zabelle Vartanian.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Harris:	Absent
Hart:	Absent
Mense:	Aye
Vartanian:	Aye

The motion passed and the meeting was adjourned at 8:08 pm.

Respectfully submitted,

Linda Hill, Recording Secretary