

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

May 19, 2022

In person: 109 South Main Street, Smithton Il 62285
Virtually via Zoom: <https://us02web.zoom.us/j/82832579114>
By Telephone: 1-312-626-6799 | Meeting ID: 828 3257 9114

It is determined by Smithton Public Library District Board of Trustees Board President, Ronald Mense, that due to the in-person gathering restrictions of the State of Illinois' Reopening Plan, this meeting will be held both in-person and virtually. In accordance with P.A. 100-0640 (SB 2135), all voting will be done by roll call.

1. Call to Order/Roll Call

The meeting was called to order by President, Ron Mense, at 7:16 pm. with the following Board Members present: Ron Mense, Ann Hart, Brett Clasquin, Tony Gilbreth, Liz Harris, and Zabelle Vartanian. Board Member Julie Crosby was absent. Also present in person were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

3. Approval of Minutes

Minutes from the April 21st, 2022, Board Meeting were reviewed.

A motion to approve the April 21st, 2022 minutes was made by Tony Gilbreth and seconded by Liz Harris.

A roll call vote was taken:

Crosby:	Absent
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Aye

The motion passed.

4. Communications

A thank you note was received from the Doris Holdener Family for a plant sent to her funeral (mother of Board Member Ann Hart). First National Bank sent a May Insights newsletter. There was notice of House Bill 5283, which will affect libraries in Illinois. The SB 3497 Fee Waiver for Nonresident Minors has been signed.

5. Treasurer’s Report/Approval of bills

The April Treasurer’s Report was reviewed. The check registry to date was also reviewed.

A motion to approve the Treasurer’s Report and check registry was made by Ann Hart and seconded by Tony Gilbreth.

A roll call vote was taken:

Crosby:	Absent
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Aye

The motion passed.

6. Librarian’s Report

The Director reviewed upcoming events, including the Summer Reading Program. Library Statistics were reviewed. Subscription to HRSource Human Resources Group services was discussed. The Director asked the Board Members to submit ideas for new programming at the Library.

A motion to approve the Librarian’s Report was made by Zabelle Vartanian and seconded by Brett Clasquin

A roll call vote was taken:

Crosby:	Absent
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Aye

The motion passed.

7. Old Business

7.1 Recognition of Board Members' Long-time Service Display / DISCUSSION & APPROVAL

A motion to purchase the black display option (\$74.75) was made by Tony Gilbreth and seconded by Liz Harris.

A roll call vote was taken:

Crosby:	Absent
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Aye

The motion passed.

7.2 Other

There was no other Old Business at this time.

8. New Business

8.1 Personnel Committee Report (Official Minutes will be approved at June* 2022 meeting) / DISCUSSION

The Personnel Committee reported its recommendations on salary/hourly rate increases for FY2023.

8.2 Officer Elections & Committee Assignments for FY2023 / DISCUSSION & APPROVAL
The following is the proposed slate of Officers and Committee Members for FY2023:

Board President: Ron Mense
Vice President: Brett Clasquin
Secretary: Tony Gilbreth
Treasurer: Ann Hart

Personnel Committee Members

Ron Mense
Ann Hart
Brett Clasquin

Building Committee Members

Ron Mense
Tony Gilbreth

FOIA Officer: Tony Gilbreth
Ethics Officer: Julie Crosby

A motion to maintain the current slate of officers and committee members as listed above, was made by Ann Hart and seconded by Liz Harris.

A roll call vote was taken:

Crosby: Absent
Clasquin: Aye
Gilbreth: Aye
Harris: Aye
Hart: Aye
Mense: Aye
Zartanian: Aye

The motion passed.

8.3 Ordinance 22-01: *FY2023 Board Meeting Schedule / Approval*

A motion to adopt Ordinance 22-01: *FY2023 Board Meeting Schedule* was made by Brett Clasquin and seconded by Tony Gilbreth.

A roll call vote was taken:

Crosby: Absent
Clasquin: Aye
Gilbreth: Aye
Harris: Aye
Hart: Aye
Mense: Aye
Zartanian: Aye

The motion passed.

8.4 Draft FY2023 Budget Presentation / REVIEW

The Board reviewed the Draft Budget for FY2023.

8.5 Creation of Teen Liaison Advisor for SPLD Board / DISCUSSION & APPROVAL

The Board discussed the creation of a position for a Library teen liaison and how that position would function.

A motion to create a Teen Liaison position on the Smithton Public Library District Board was made by Liz Harris and seconded by Ann Hart.

A roll call vote was taken:

Crosby:	Absent
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Aye

The motion passed.

8.6 SPLD Board of Trustees Bylaw Addition: Teen Liaison Advisor Description (To be voted on at a future meeting) / DISCUSSION & APPROVAL

The Board discussed the implications of changes of policy, bylaws, etc., for the creation of the Liaison position.

9. Board Concerns

9.1 There were no Board Concerns at this time

10. Announcements

The next Board Meeting will be on Thursday, June 16th, 2022, at 7 pm.

11. Adjournment

A motion to adjourn was made by Brett Clasquin and seconded by Zabelle Vartanian.

A roll call vote was taken:

Crosby:	Absent
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Aye

The motion passed and the meeting was adjourned at 8:38 pm.

Respectfully submitted,

Linda Hill, Recording Secretary