

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

April 21, 2022

In person: 109 South Main Street, Smithton IL 62285
Virtually via Zoom: <https://us02web.zoom.us/j/85121870988>
By Telephone: 1-312-626-6799 | Meeting ID: 851 2187 0988

It is determined by Smithton Public Library District Board of Trustees board president Ronald Mense that due to Governor Pritzker's Disaster Proclamation, this meeting will be held both in-person and virtually. In accordance with P.A. 100-0640 (SB 2135), all voting will be done by roll-call.

1. Call to Order/Roll Call

The meeting was called to order by President, Ron Mense, at 7:12 pm with the following Board Members present: Ron Mense, Brett Clasquin, and Liz Harris. Board Member Julie Crosby joined the meeting via Zoom. Board Members Ann Hart, Tony Gilbreth, and Zabelle Vartanian were absent. Also present in person was Library Director, Jenna Dauer.

2. Citizen Comment

There was no citizen comment at this time.

3. Approval of Minutes

Minutes from the March 17th, 2022, Board Meeting were reviewed.

A motion to adopt the minutes was made by Liz Harris and seconded by Brett Clasquin.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Absent
Harris:	Aye
Hart:	Absent
Mense:	Aye
Vartanian:	Absent

The motion passed.

4. Communications

A letter and packet was received from the Smithton Village Hall for the annexation of a land parcel (Michael Baldwin's property on Willow Oak in Wildwood Lake Estates). Individual board members should receive this letter and packet in the mail.

5. Treasurer's Report/Approval of bills

The March Treasurer's Report was reviewed. The check registry to date was also reviewed.

A motion to approve the Treasurer's Report and check registry was made by Brett Clasquin and seconded by Liz Harris.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Absent
Harris:	Aye
Hart:	Absent
Mense:	Aye
Vartanian:	Absent

The motion passed.

6. Librarian's Report

The Director reviewed current Library status due to COVID-19. Past, current, and future events were enumerated and Library statistics were reviewed. Director Dauer mentioned that the library will be closing at 4 pm on Thursday, May 3, 2022 for Staff Training on the AED machine and CPR training.

A motion to approve the Librarian's Report was made by Liz Harris and seconded by Brett Clasquin.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Absent
Harris:	Aye
Hart:	Absent
Mense:	Aye
Vartanian:	Absent

The motion passed.

7. Old Business

7.1 Recognition of Board Members' Long-time Service Display / DISCUSSION & APPROVAL

The Board decided to put up a general plaque honoring the long-time serving Library Board members and volunteers. Director Dauer suggested wording. It looks great and was liked by all present. Hold for next meeting for approval.

7.2 Update on FDIC-Insured Investment with LPL Financial / DISCUSSION & APPROVAL

LPL investment paperwork was viewed by the Board. No approval vote was needed at this time.

7.3 Other

There was no other Old Business at this time.

8. New Business

8.1 Resolution 22-01: FY2023 Non-Resident Fee Adoption (effective July 1, 2022) / DISCUSSION & APPROVAL

The Director presented the Resolution. The Non-Resident Fee is \$123.

A motion to approve Resolution 22-01: FY2023 Non-Resident Fee Adoption (effective July 1, 2022) was made by Brett Clasquin and seconded by Liz Harris.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Absent
Harris:	Aye
Hart:	Absent
Mense:	Aye
Vartanian:	Absent

The motion passed.

8.2 FY2023 Board Meeting Schedule (Ordinance 23-01) Preview (Will be voted on at the May 2022 Meeting) / DISCUSSION

Note: This Ordinance number is incorrectly typed. It should read Ordinance 22-01. –Jenna Dauer 4/22/22

The board meeting schedule was reviewed.

8.3 Personnel Committee Report (Official Minutes will be approved at May 2022 Meeting) / DISCUSSION

The Personnel Committee did not meet. Nothing to report.

8.4 Other

There was no other New Business at this time.

9. Board Concerns

9.1 Other

There were no other Board Concerns at this time

10. Announcements

The next Board Meeting will be on Thursday, May 19, 2022, at 7 pm.

11. Adjournment

A motion to adjourn the meeting was made by Brett Clasquin and seconded by Liz Harris.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Absent
Harris:	Aye
Hart:	Absent
Mense:	Aye
Vartanian:	Absent

The motion passed and the meeting was adjourned at 7:56 pm.

Respectfully submitted,

Brett Clasquin

Typed from Brett Clasquin's handwritten notes by Jenna Dauer, Library Director