

SMITHTON PUBLIC LIBRARY DISTRICT
Board Meeting Minutes
March 3rd, 2022
(rescheduled from February 17th, 2022, due to weather)

In person: 109 South Main Street, Smithton Il 62285
Virtually via Zoom: <https://us02web.zoom.us/j/87685377263>
By Telephone: 1-312-626-6799 | Meeting ID: 876 8537 7263

It is determined by Smithton Public Library District Board of Trustees Board President, Ronald Mense, that due to the in-person gathering restrictions of the State of Illinois' Reopening Plan, this meeting will be held both in-person and virtually. In accordance with P.A. 100-0640 (SB 2135), all voting will be done by roll call.

1. Call to Order/Roll Call

The meeting was called to order by President, Ron Mense, at 7:03 p.m. with the following Board Members present: Ron Mense, Ann Hart, Brett Clasquin, Tony Gilbreth, and Liz Harris. Board Member Julie Crosby joined the meeting via Zoom. Board Member Zabelle Vartanian was absent. Also present in person were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

3. Approval of Minutes

Minutes from the January 20th, 2022, Board Meeting were reviewed.

A motion to approve the minutes was made by Liz Harris and seconded by Ann Hart.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Absent

The motion passed.

4. Communications

An email was received from the The River Lakes Golf Course in Columbia, IL, asking if the District would like to purchase advertising on a golf course bench. The Board was not interested in this proposal.

5. Treasurer's Report/Approval of bills

5.1 The January Treasurer's Report was reviewed. The check registry to date was also reviewed.

A motion to approve the Treasurer's Report and check registry was made by Brett Clasquin and seconded by Tony Gilbreth.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Absent

The motion passed.

6. Librarian's Report

The Director reviewed current Library status due to COVID-19. There will be a Smithton Author-Con on Saturday, March 5th from 9 – 5. The Director gave an update on the Pandemic Recovery Grant. The FY2020 delivery service statistic for the Illinois Heartland System was 11.5 million items circulated. Information sheets from the 102nd General Assembly and the 117th U.S. Congress were reviewed. The Director is planning to have a mural painted on the wall behind the patron computers, which will be up for approval on the agenda once an invoice is received from the artist. Past, current, and future events were enumerated and Library statistics were reviewed.

A motion to approve the Librarian's Report was made by Tony Gilbreth and seconded by Liz Harris.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Absent

The motion passed.

7. Old Business

7.1 Smithton PLD Board of Trustees' Board Bylaws Edit – “Remote Attendance at Meeting” Section Proposed Wording / DISCUSSION & APPROVAL

A motion to change the bylaws to more closely align with the wording of the law was made by Julie Crosby and seconded by Tony Gilbreth.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Absent

The motion passed.

7.2 Other

There was no other Old Business at this time.

8. New Business

8.1 Recognition of Board Members' Longtime Service Display / Discussion & Approval

After discussion, the Board decided that Members who have served over 10 years will be listed on a plaque. The Director will report back with the names and years served of those eligible. No vote was taken at this time.

8.2 First National Bank of Waterloo Certificate of Deposit Matures February 24, 2022 / DISCUSSION & APPROVAL

Treasurer Ann Hart gave a report on the options available for investing the money from the matured certificate of deposit

A motion to use funds from the matured CD plus as much as in necessary to purchase a 12-month CD for \$65,000 with LPP Financial, and a \$65,000 2-year CD with LPL Financial, leaving any balance in the Money Market account at the First National Bank of Waterloo, was made by Tony Gilbreth and seconded by Brett Clasquin.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Absent

The motion passed.

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8.3 Paid Time Off Instead of Sick Time for Hourly Employees / DISCUSSION

After discussion, the Board decided to not make any change in the current sick time policy.

8.4 Mural behind computer area / DISCUSSION & APPROVAL

A motion to approve the mural at a cost of between \$500 - \$1200 was made by Liz Harris and seconded by Ann Hart.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Aye
Mense:	Aye
Zartanian:	Absent

The motion passed.

8.5 Other

There was no other New Business at this time.

9. Board Concerns

9.1 Statement of Economic Interest – Definitions and Possible NEW Questions / DISCUSSION & APPROVAL

The Board discussed how the new forms have changed. The forms will now be will be digitally completed and filed.

9.2 Other

There were no other Board Concerns at this time

10. Announcements

The next Board Meeting will be on Thursday, March 17th, 2022, at 7 pm.

11. Adjournment

The Board President, Ron Mense, adjourned the meeting a 8:23 pm.

Respectfully submitted,

Linda Hill, Recording Secretary