

SMITHTON PUBLIC LIBRARY DISTRICT
Personnel Committee Meeting
April 15, 2021
(held in-person and virtually, on Zoom)

1. Call to Order

The meeting was called to order by President, Ron Mense, at 6:33 p.m. with the following Personnel Committee members present: Brett Clasquin, Ann Hart, and Ron Mense. Director Jenna Dauer was also present.

2.1 Personnel Pay for FY2022 Budget (July 1, 2021 to June 30, 2022) / DISCUSSION & APPROVAL
The Personnel Committee decided on a raise for all hourly employees, effective July 1, 2021, the start of FY2022.

A roll call vote was taken on Item 2.1.

Brett Clasquin	yes
Ann Hart	yes
Ron Mense	yes

2.2 Director's Salary / DISCUSSION & APPROVAL

The Personnel Committee decided on a 2.5% pay increase of the Director's salary for FY2022.

A roll call vote was taken on Item 2.2.

Brett Clasquin	yes
Ann Hart	yes
Ron Mense	yes

2.3 Employee Handbook Review: Personnel Job Descriptions & Pay Scale / DISCUSSION & APPROVAL

The current Employee Handbook Personnel Job Descriptions & Pay Scale were reviewed. No changes were made.

A roll call vote was taken on Item 2.3.

Brett Clasquin	yes
Ann Hart	yes
Ron Mense	yes

3. Adjournment

Motion to adjourn was made by Brett Clasquin and seconded by Ann Hart.

All were in favor and the meeting was adjourned at 6:53 pm.

Respectfully submitted,

Jenna Dauer, Recording Secretary
Director, Smithton Public Library District