

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

April 15th, 2021

In person: 109 South Main Street, Smithton Il 62285
Virtually via Zoom: <https://us02web.zoom.us/j/89029415778>
By Telephone: 1-312-626-6799 | Meeting ID: 890 2941 5778

It is determined by Smithton Public Library District Board of Trustees Board President, Ronald Mense, that due to the in-person gathering restrictions of the State of Illinois' Reopening Plan, this meeting will be held both in-person and virtually. In accordance with P.A. 100-0640 (SB 2135), all voting will be done by roll call.

1. Call to Order/Roll Call

The meeting was called to order by President, Ron Mense, at 7:03 p.m. with the following Board Members present in person: Ron Mense, Ann Hart, Brett Clasquin, and Steve Jines. Board Members Julie Crosby and Tony Gilbreth joined the meeting via Zoom. Also present in person were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

3. Approval of Minutes

Minutes from the March 18th, 2021 Board Meeting were reviewed.

A motion to approve the minutes was made by Brett Clasquin and seconded by Ann Hart.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion passed.

4. Communications

No communications were received.

5. Treasurer's Report/Approval of bills

5.1 The March 2021 Treasurer's Report was reviewed. The check registry to date was also reviewed.

A motion to approve the Treasurer's Report was made by Ann Hart and seconded by Steve Jines.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion passed.

5.2 Financial Report (July 2020 - March 2021)

The Financial Report for the past nine months was reviewed.

6. Librarian's Report

The Director reviewed current Library status due to COVID-19. Items are no longer required to be quarantined. Narcan has been added to the District's First Aid kit. Waste Management will be picking up the recycling. The Summer Reading Program will be beginning soon. The final Settlement Sheet was reviewed. Past, current, and future events were enumerated and Library statistics were reviewed.

A motion to approve the Librarian's Report was made by Steve Jines and seconded by Brett Clasquin.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion passed.

7. Old Business

There was no old business at this time.

8. New Business

8.1 Resolution 21-01: *FY2022 Non-Resident Fee Adoption (effective July 1, 2021) / DISCUSSION & APPROVAL*

A motion to adopt a Non-Resident fee of \$132 for fiscal year 2022 was made by Brett Clasquin and seconded by Ann Hart.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion passed.

8.2 *FY2022 Board Meeting Schedule (Ordinance 22-01) Preview*

This schedule will be voted on at the May meeting.

8.3 Personnel Committee Report (Official Minutes will be approve at the May 2021 meeting) / DISCUSSION

Board President Ron Mense reported on the decisions of the Personnel Committee.

8.4 Name a custodian on Regions Bank Public Funds Accounts / DISCUSSION & APPROVAL

A motion to name Board Treasurer, Ann Hart, as Custodian on all Regions accounts was made by Julie Crosby and seconded by Tony Gilbreth.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion passed.

8.5 *Obtaining a Library Card Policy Revision to include Cards for Kids Act / DISCUSSION & APPROVAL*

A motion to approve the policy as revised by the Director was made by Tony Gilbreth and seconded by Brett Clasquin.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion passed.

8.6 Air Conditioner and Furnace Replacement / DISCUSSION & APPROVAL

The Director will do some research and report back to the Board at the May meeting, at which time a decision will be made.

8.7 Mobile Internet Hotspot Policy Revision – 2-week Checkout / DISCUSSION & APPROVAL

A motion to revise the Hotspot Policy to allow a 2-week checkout without renewal was made by Julie Crosby and seconded by Ann Hart.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion passed.

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8.8 Electric Municipal Aggregation Program / DISCUSSION & APPROVAL

A motion to remain with the current plan was made by Tony Gilbreth and seconded by Ann Hart.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion passed.

8.9 Other

There was no other new business at this time.

9. Board Concerns

The Director thanked the Board on behalf of all Library Staff for their consideration in the matter of wage and salary increases.

The Board and Director expressed their gratitude and thanks to Board Member Steve Jines for his 23 years of faithful service to the Smithton Library District and the Smithton Community as a Board Trustee. He will be much missed.

10. Announcements

The next Board Meeting will be on Thursday, May 20th, 2021 at 7 pm.

11. Adjournment

A motion to adjourn was made by Ann Hart and seconded by Brett Clasquin.

A roll call vote was taken:

Crosby:	Aye
Clasquin:	Aye
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion was passed with all in favor and the meeting was adjourned at 8:09 pm.

Respectfully submitted,
Linda Hill, Recording Secretary