

SMITHTON PUBLIC LIBRARY DISTRICT
BOARD MEETING MINUTES
FEBRUARY 18, 2021

1. CALL TO ORDER/ROLL CALL

The Meeting was called to order by President Ron Mense, at 7:00 p.m. with the following Board Members Present via zoo: Julie Crosby, Ron Mense, Steve Jines, Donna Reifschneider, and Ann Hart. Board Member Tony Gilbreth joined the meeting via zoom at 7:30 p.m. Library Director ,Jenna Dauer was also present via zoom.

2. Citizen Comments:

There were no citizen comments at this time.

3. APPROVAL OF MINUTES

Minutes from the January 21st, 2021 board meeting were reviewed.

A motion to approve the minutes was made and seconded and a roll call vote was taken:

Crosby: Aye
Clasquin: Aye
Gilbreth: Absent
Hart: Aye
Jines: Aye
Mense: Aye
Reifschneider: Aye

The motion passed.

4. COMMUNICATIONS

The library received a letter from Freeburg High School asking for post prom donations.

It was decided not to donate anything at this time.

5. TREASURER'SREPORT/APPROVAL OF BILLS

The bills are now being paid by PayCore and is working very well. The treasurer's report and the check register was reviewed. A motion was made by Ann Hart and seconded by Brett Clasquin to approve the treasurer's report.

A roll call vote was taken:

Crosby: Aye
Clasquin: Aye
Gilbreth: Aye
Hart: Aye
Jines: Aye
Mense: Aye
Reifschneider: Aye

The motion passed.

6. LIBRARIANS REPORT

The Director reviewed the current library re-opening plans due to COVID 19. Various events were enumerated. The Smithton PLD Friends Group are considering disbanding. Due to the work in getting the group recognized by the state the Director asked them to meet again and consider this move.

A motion to approve the Librarians Report was made by Julie Crosby and seconded by Donna Reifschneider. A roll call vote was taken:

Crosby Aye
Clasquin Aye
Gilbreth Aye
Hart Aye

Jines Aye
Mense Aye
Reifschneider Aye

7. OLD BUSINESS

7.1 Transfer Money from Corporate & Building/Maintenance Funds to Money Market
(Special Reserve Fund)

After a discussion about getting more information from the banks this item was tabled until next meeting.

7.2 Strategic Planning Committee

Tony Gilbreth and Ann Hart volunteered to be the board member on the committee. They will look for additional members from the public.

8. NEW BUSINESS

8.1 The Director handed out samples of evaluation sheets for the board to rate the director.

After reviewing the samples one was selected and the director will adapt it to fit Smithton Library District and all board members will fill one out and the personnel committee will compile them into one report to give the director.

8.2 Copier Maintenance Agreement with the current company will be terminated and a new company will be picked up, this is improve our service and response time.

9. BOARD CONCERNS

None

10. Next Board Meeting is Thursday, March 18, 2021 @7:00 p.m.