

SMITHTON PUBLIC LIBRARY DISTRICT
Board Meeting Minutes
February 20, 2020

The meeting was called to order by Vice President Brett Clasquin at 7:05 p.m. with the following Board Members present: Brett Clasquin, Julie Crosby, Tony Gilbreth, Ann Hart, Steve Jines, and Donna Reifschneider. Board President Ron Mense was absent. Library Director Jenna Dauer and Recording Secretary Linda Hill were also present.

2. Citizen Comments

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the January 16th, 2020 Board Meeting were reviewed.

4. Communications

The District received a letter from the Smithton Elementary PTO soliciting a donation for their Casino Night.

5. Treasurer's report/Approval of bills

The January Treasurer's report and check registry to date were reviewed.

6. The Librarian's report

The Librarian's Report was discussed with the Board. Items of note: Bathroom Faucets/soap dispensers updated. The Director is working on becoming a Notary Public. The Director is working to get some more details on establishing a Homebound Service for Library patrons. The Illinois Library Association announced that a Per Capita Grant raise of 21% has been recommended for the FY2021 State budget. Past and future events were enumerated. Library statistics were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Steve Jines and seconded by Donna Reifschneider.

A roll call vote was taken:

Ron Mense	Absent
Ann Hart	Aye
Brett Clasquin	Aye
Julie Crosby	Aye
Tony Gilbreth	Aye
Steve Jines	Aye
Donna Reifschneider	Aye

The motion was passed.

7. Old Business

7.1 Other

There was no old business at this time.

8. New Business

8.1 LCD Projector Circulation Agreement/DISCUSSION & APPROVAL

A motion to adopt the proposed policy for the circulation of the LCD Projector with the addition of the remote controller to the list of the equipment on the sign-out sheet and a fine of \$100 for returning the projector to another library or in the library's book drop, was made by Julie Crosby and seconded by Ann Hart.

The motion passed.

8.2 Stanley Door Service Agreement/DISCUSSION & APPROVAL

After discussion, the Board requested more information before voting on purchasing a service agreement.

8.3 Other

There was no other business at this time.

9. Board Concerns

There were no Board Concerns at this time

10. Announcements

10.1 The next Board of Trustees meeting will be on Thursday, March 19th, 2020 at 7 pm.

11. Adjournment

A motion to adjourn was made by Donna Reifschneider and seconded by Ann Hart.

The motion passed and the meeting was adjourned at 7:59 pm.

Respectfully submitted,

Linda Hill, Recording Secretary