



LCD Projector Circulation Policy

A LCD projector is available to Smithton Public Library District cardholders for checkout. This projector circulates with a VGA to VGA monitor cable. The library has other connection cables available with the LCD projector upon request, including a VGA to HDMI cable and a VGA to DVD/BluRay Player cable.

In order to check out a LCD projector, patrons must:

1. Be 18 years of age or older with a Smithton Public Library District card in good standing. Members of other libraries may not check out the LCD Projector at this time.
2. Use his/her own library card at the time of checkout, and present current ID.

In the LCD Projector kit, you will receive:

- The LCD Projector
- Carrying case
- Power cable
- VGA monitor cable (VGA/HDMI cable OR VGA/DVD/BluRay Player cable available upon request)
- Remote + 2 AA Batteries
- Instruction sheet

All parts must be returned to avoid charges to your account.

Patrons may check out one device at a time per residential address for a maximum of 2 weeks. Overdue fines are \$5.00 per day. The LCD projector is not renewable. Holds can be placed on the LCD projector, but no specific date can be guaranteed. The LCD projector must be returned directly to a library staff member at the Smithton Public Library District circulation desk during normal business hours. **DO NOT RETURN TO ANOTHER LIBRARY OR TO THE BOOKDROP.** The fine for returning the LCD projector in the bookdrop or to another library is \$100.00.

Patrons will be fully responsible for replacement costs of missing or damaged parts to the LCD projector. In the event that the device is inoperable, loses function or is not returned, cost will be assumed by the patron as follows:

Unreturned/Damaged* LCD Projector:	\$450.00
*(Damage resulting in the loss of functionality of the LCD Projector):	
Missing/Damaged power cable	\$20.00
Missing/Damaged VGA monitor cable OR other cable	\$10.00
Missing/Damaged Case	\$20.00

If the device is not returned within two weeks of the due date, the patron will receive a bill for the device and/or parts according to the fee schedule outlined above.

Patrons are reminded that they may not conduct illegal activities when using the device, or engage in any "unacceptable use" as described in the Library's Computer Use policy.



Adopted by Resolution of the Board February 20, 2020

By signing below, I acknowledge that I have read, understand, and agree to abide by the terms set forth in these policies as stated.

Printed Name: _____

Signature: _____

Library Card Number: 10084000 _____

Date: _____

For Librarian Use Only

Device Checklist upon CHECK OUT (Include ALL items that are being checked out!)	
<input type="checkbox"/> LCD Projector	<input type="checkbox"/> Power cable
<input type="checkbox"/> Carrying Case	<input type="checkbox"/> Instruction Sheet
<input type="checkbox"/> VGA to VGA cable	<input type="checkbox"/> Remote + 2 AA Batteries
<input type="checkbox"/> VGA to HDMI cable	
<input type="checkbox"/> VGA to BluRay/DVD player cable	
Library Employee Name:	Date:

Device Checklist upon CHECK IN (Include ALL items that are being checked in!)	
<input type="checkbox"/> LCD Projector	<input type="checkbox"/> Power cable
<input type="checkbox"/> Carrying Case	<input type="checkbox"/> Instruction Sheet
<input type="checkbox"/> VGA to VGA cable	<input type="checkbox"/> Remote + 2 AA Batteries
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Library Employee Name:	Date: