

SMITHTON PUBLIC LIBRARY DISTRICT
Board Meeting Minutes
October 17, 2019

The meeting was called to order by President Ron Mense at 7:01 p.m. with the following Board Members present: Brett Clasquin, Ron Mense, Steve Jines, Ann Hart, and Tony Gilbreth. Board members Julie Crosby and Jackie Billings were absent. Library Director Jenna Dauer and Recording Secretary Linda Hill were also present.

2. Citizen Comments

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the September 19, 2019 board meeting were reviewed.

4. Communications

None received

5. Treasurer's report/Approval of bills

The September Treasurer's report and check registry to date were reviewed. The following were also reviewed: the Quarterly Profit and Loss Statement, the 2019 Q3 Financial Report, The Online Payment Confirmation sheet and the St. Clair County Settlement Sheet.

6. The Librarian's report

The Librarian's Report was read and discussed with the Board. The Director will research the purchase and use of Wifi Hot Spots and develop a policy to be voted on at the November meeting. Library statistics were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Steve Jines and seconded by Ann Hart.

A roll call vote was taken:

Ron Mense	Aye
Ann Hart	Aye
Brett Clasquin	Aye
Jackie Billings	Absent
Julie Crosby	Absent
Tony Gilbreth	Aye
Steve Jines	Aye

The motion was passed.

7. Old Business

7.1 Wireless Panic Button Installation and Security Upgrade/DISCUSSION & APPROVAL

A motion to upgrade the current security system and add a wireless panic button was made by Tony Gilbreth and seconded by Ann Hart.

The motion passed with all in favor.

7.2 FY20 Per Capita Grant Education Requirement – Organizational Management Videos/DISCUSSION
Board Member Steve Jines watched the required videos.

7.3 Other

There was no other old business at this time

8. New Business

8.1 Ordinance 19-05: Tax Levy/DISCUSSION AND ADOPTION

A motion to adopt Ordinance No. 19-05 *Ordinance Levying And Assessing Property Tax For Smithton Public Library District Of the County Of St. Clair, State of Illinois For The Fiscal Year Beginning The 1st Day Of July, 2019 And Ending The 30th Day Of June, 2020* was made by Brett Clasquin and seconded by Steve Jines.

A roll call vote was taken:

Ron Mense	Aye
Ann Hart	Aye
Brett Clasquin	Aye
Jackie Billings	Absent
Julie Crosby	Absent
Tony Gilbreth	Aye
Steve Jines	Aye

The motion was passed.

8.2 FY20 Per Capita Grant Requirement – Trustee Facts File: Appendix A: Library Bill Rights; Appendix B: Freedom to read; and Appendix C: Freedom to View/DISCUSSION
Board members reviewed the required chapters.

8.3 FY20 Per Capita Grant Requirement – Chapter 3, “Personnel”, of “Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014.”/ DISCUSSION
The Director gave a summary of the chapter.

8.4 FY20 Per Capita Grant Requirement – Digital Public Library of America; and Illinois Digital Archives/DISCUSSION
The Director gave a summary of the chapter.

8.5 Other

There was no other new business at this time.

9. Board Concerns

The Director asked the Board if they wanted to receive the entire Board Packet by email before the meeting. The Board stated that this is not necessary.

10. Announcements

The next Board of Trustees meeting will be on Thursday, November 21, 2019 at 7 pm.

11. Adjournment

A motion to adjourn was made by Brett Clasquin and seconded by Steve Jines. The motion was passed with all in favor and the meeting was adjourned at 8:09 pm

Respectfully submitted,
Linda Hill, Recording Secretary

