

**SMITHTON PUBLIC LIBRARY DISTRICT**  
**Board Meeting Minute**  
**September 19, 2019**

The meeting was called to order by President Ron Mense at 7:00 p.m. with the following Board Members present: Julie Crosby, Steve Jines, Brett Clasquin, and Buck Mense. Jackie Billings, Tony Gilbreth and Ann Hart were absent. Also present was Library Director Jenna Dauer.

**2. Citizen Comment**

None

**The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:**

**3. Approval of Minutes**

Minutes from the August 15, 2019 board meeting and the Draft Budget and Ordinance Public Hearing Minutes were reviewed.

**4. Communications**

None

**5. Treasurer's report/Approval of bills**

The Treasurer's report and bill were read and discussed.

**6. The Librarian's report**

The Librarian's Report was read and discussed with the board.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Brett Clasquin and seconded by Julie Crosby. The motion passed.

**7. Old Business:**

The outside electronic sign is in need of repair. Jenna is checking on prices and options.

**8. New Business**

8.1 The FY 20 Per Capita Grant Requirement – Trustee Fact File: Chapter 13 and 14 was discussed.

8.2 Jenna brought up the idea that we need a wireless panic button installed with a security update. After discussion all present thought it was a good idea but with only half the board present no action was taken at this time and the item will be in old business next month.

8.3 FY20 Per Capita Grant Education Requirement – Organizational Management Video summaries were handed out. The subjects were discussed and after viewing will be discussed next meeting.

8.4 Brett Clasquin asked the board to think up some projects for future Eagle Scout projects .

**9 Board Concerns**

None.

**10 Adjournment**

Motion to adjourn was made by Steve Jines and seconded by Brett Clasquin the motion passed and the meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Steve Jines  
Secretary