

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

March 21, 2024

1. Call to Order/Roll Call

The meeting was called to order by Board President, Brett Clasquin, at 7:05 pm with the following Board Members present: Brett Clasquin, Tony Gilbreth, Liz Harris, Mary Sue Iverson, Stephanie Sakran, and Zabelle Vartanian. Ann Hart was absent. Others present were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comments

There were no citizen comments at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

3.1 November 16, 2023 Board minutes

The November board minutes were not available at this time.

3.2 February 15, 2024 Board minutes

4. Communications

The First National Bank of Waterloo sent a letter about the "Positive Pay" option for bank accounts.

5. Treasurer's Report/Approval of bills

The February Treasurer's report and the check registry to date were reviewed.

6. The Librarian's Report

The Director reported on IHLS's plan to implement an automated materials handling system and what that would entail. The Board was in favor of letting Staff members participate in events which are library-funded. It was decided to not renew the contract for the pano. The Board will evaluate the Director in May. The Libby e resources platform was added on March 1. Library programming (including Winter Reading numbers) and statistics were reviewed.

A motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Tony Gilbreth and seconded by Zabelle Vartanian.

A roll call vote was taken:

Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Absent
Iverson:	Aye
Sakran:	Aye
Vartanian:	Aye

The motion passed with all in favor.

7. Old Business

7.1 Paid Leave for All Workers Act / DISCUSSION & APPROVAL

A motion to adopt the Paid Leave for All Workers Act Policy as formulated by the Director and Board of Trustees was made by Liz Harris and seconded by Tony Gilbreth.

A roll call vote was taken:

Clasquin:	Aye
Gilbreth:	Aye
Harris:	Aye
Hart:	Absent
Iverson:	Aye
Sakran:	Aye
Vartanian:	Aye

The motion passed with all in favor.

7.2 Other

There was no other Old Business to discuss at this time.

8. New Business

8.1 Outdoor Cameras – Needed (along with new policy) / DISCUSSION & APPROVAL

The Board discussed the pros and cons of installing outdoor cameras. The Director will do more research on options and present it at the April meeting.

8.2 First National Bank Certificate of Deposit Reaches Maturity / DISCUSSION & APPROVAL
(Board member Tony Gilbreth left at this time: 8:30 pm)

A motion to renew the First National Bank of Waterloo Certificate of Deposit at the highest rate available was made by Liz Harris and seconded by Zabelle Vartanian.

A roll call vote was taken:

Clasquin:	Aye
Gilbreth:	Absent
Harris:	Aye
Hart:	Absent
Iverson:	Aye
Sakran:	Aye
Vartanian:	Aye

The motion passed with all in favor.

8.3 Other

There was no other new business at this time.

9. Board Concerns

9.1 Other

Trustee Zabelle Vartanian commented on the great bulletin board.

10. Announcements

Next Board Meeting: Thursday, April 18, 2024, @ 7 pm.

11. Adjournment

A motion to adjourn was made by Zabelle Vartanian and seconded by Mary Sue Iverson.
A vote was taken.

The motion passed and the meeting was adjourned at 8:33 pm.

Respectfully submitted,

Linda Hill
Recording Secretary