

SMITHTON PUBLIC LIBRARY DISTRICT
Board Meeting Minutes
May 16th, 2019

The meeting was called to order by President Ron Mense at 7:07 p.m. with the following Board Members present: Julie Crosby, Brett Clasquin, Ann Hart, Ron Mense, Steve Jines, and Tony Gilbreth. Library Director Jenna Dauer and Recording Secretary Linda Hill were also present.

2. Citizen Comments

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the April 18th, 2019 board meeting were reviewed.

4. Communications

The Director received a letter from PMA securities offering services relating to handling bond issues. Also received was a letter from Secretary of State, Jesse White, stating that the District must notify the State about Board membership changes and vacancies within sixty days of those changes/vacancies. The Director submitted the current Board member list.

5. Treasurer's report/Approval of bills

The April Treasurer's report and check registry to date were reviewed.

6. The Librarian's report

The Librarian's Report was read and discussed with the Board. Library statistics were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Steve Jines and seconded by Ann Hart.

A roll call vote was taken:

Ron Mense	Aye
Ann Hart	Aye
Brett Clasquin	Aye
Jackie Billings	Absent
Julie Crosby	Aye
Tony Gilbreth	Aye
Steve Jines	Aye

The motion was passed.

7. New Business

7.1 Oath of Office for New Board Members

New Board Members completed the Oath of Office paperwork and received their certificates.

7.2 Officer Elections & Committee Assignments for FY20

Office Assignments for FY20:

President: Ron Mense
Vice-President: Brett Clasquin
Secretary: Steve Jines
Treasurer: Ann Hart
FOIA Officer: Tony Gilbreth
Ethics Officer: Julie Crosby

Committees Assignments for FY20:

Personnel Committee: Ron Mense, Brett Clasquin, Ann Hart
Finance Committee: Ann Hart, Steve Jines, Tony Gilbreth
Building Committee: Ron Mense, Steve Jines, Julie Crosby

7.3 Investment of Public Funds Policy/ REVIEW & APPROVAL

A motion to approve the proposed Public Funds Policy with suggested changes was made by Tony Gilbreth and seconded by Steve Jines.

The motion was passed with all in favor.

7.4 Ordinance 19-01: *FY20 Board Meeting Schedule*/ADOPTION

A motion to adopt Ordinance 19-01: *FY20 Board Meeting Schedule* was made by Brett Clasquin and seconded by Ann Hart.

The motion was passed with all in favor.

7.5 DRAFT FY20 Budget Presentation/Review

The Board reviewed the Draft Budget which will be voted on at the June meeting.

8. Board Concerns

There were no Board Concerns at this time.

9. Announcements

Next Board meeting: June 20, 2019
No July Board meeting

10. Adjournment

Motion to adjourn was made by Ann Hart and seconded by Julie Crosby. The motion passed and the meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Linda Hill
Recording Secretary