

SMITHTON PUBLIC LIBRARY DISTRICT
Board Meeting Minutes
November 19, 2018

The meeting was called to order by President Ron Mense at 7:05 p.m. with the following Board Members present: Ann Hart, Julie Crosby, Steve Jines, Brett Clasquin, Tony Gilbreth, and Jackie Billings. Library Director Jenna Dauer was also present.

2. Citizen Comment

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the October 18, 2018 board meeting were reviewed.

4. Communications

Received a card from Elaine thanking the board for flowers for her mom.

5. Treasurer's report/Approval of bills

The October Treasurer's report and check registry to date were reviewed.

6. The Librarian's report

The Librarian's Report was read and discussed with the Board.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Jackie Billings and seconded by Ann Hart. The motion passed.

7. Old Business

There was no old business at this time.

8. New Business

8.1 FY2018 (2017/2018) Annual Financial Report was discussed.

A motion was made by Tony Gilbreth and seconded by Jackie Billings to approve the report and the motion passed.

8.2 There was a discussion about purchasing and installing an automated front door. After reviewing the concept and cost of the system, a motion was made by Jackie Billings to approve the project.

A roll call vote was taken:

Ron Mense	yes
Ann Hart	yes
Brent Clasquin	yes
Jackie Billings	yes
Julie Crosby	yes
Tony Gilbreth	yes
Steve Jines	yes

The motion was passed.

8.3 There was a review and discussion on Chapter 8 of Public Services “Serving Our Public 3.0 Standards for Illinois Public Libraries, 2014”

8.4 Bi-annual review of closed session minutes

Brett Clasquin made a motion to keep the minutes closed and the motion was seconded by Julie Crosby.

The motion passed.

9. Board Concerns

There were no Board Concerns at this time.

10. Adjournment

Motion to adjourn was made by Jackie Billings and seconded by Ann Hart. The motion passed and the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Steve Jines
Board Secretary