

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

June 21st, 2018

1. Call to Order/Roll Call

The meeting was called to order by President, Ron Mense, at 7:05 p.m. with the following Board Members present: Julie Crosby, Tony Gilbreth, Ann Hart, Steve Jines, and Ron Mense. Board Members Brett Clasquin and Jackie Billings were absent. Others present were Acting Library Director, Linda Hill, and Guest, Josie Colgan.

2. Citizen Comment

There was no citizen comment at this time. However, Steve Jines reported that the Integrity Nursing Home was going to ask about the use of our outside facility. The Director was not present to comment, so it was shelved until a formal request is received.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the May 17th, 2018 board meeting were reviewed.

4. Communications

A sheet announcing the Tax Distribution was received from St. Clair County.

5. Treasurer's Report/Approval of bills

The May 2018 Treasurer's Report was reviewed. The check registry to date was also reviewed.

6. The Librarian's Report

Past events were enumerated and future events were listed. Statistics and Library Use Snapshot figures were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Ann Hart and seconded by Tony Gilbreth. A roll call vote was taken:

Billings:	Absent
Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion was passed with 5 in favor and none opposed.

7. New Business

7.1 Officer Elections & Committee Assignments for FY2019

A motion was made by Tony Gilbreth that the officers and committee assignments for FY2019 remain the same. The motion was seconded by Julie Crosby. The motion was passed with 5 in favor and none opposed.

7.2 FY2019 Technology Plan Approval

The Technology Plan was reviewed. A motion to approve the FY2019 Technology Plan as drafted by the Director was made by Tony Gilbreth and seconded by Julie Crosby.

A roll call vote was taken:

Billings:	Absent
Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion was passed with 5 in favor and none opposed.

7.3 Ordinance 18-02: *Prevailing Wage Resolution* Adoption

Motion to adopt Ordinance 18-02: *Prevailing Wage Resolution* was made by Julie Crosby and seconded by Tony Gilbreth.

The motion was passed with 5 in favor and none opposed.

7.4 Personnel Committee Report

President Ron Mense reported on the Personnel Committee meeting and presented the minutes for the Board members to review.

Motion to accept the recommendations of the Personnel Committee was made by Steve Jines and seconded by Julie Crosby. A roll call vote was taken:

Billings:	Absent
Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye

The motion was passed with 5 in favor and none opposed.

7.5 FY2019 Working Budget Adoption

A motion to adopt the FY2019 Working Budget was made by Tony Gilbreth and seconded by Steve Jines. The motion was passed with 5 in favor and none opposed.

7.6 Ordinance 18-03: *Budget and Appropriations preliminary* Adoption

A motion to adopt the Ordinance 18-03 *Annual Budget and Appropriation Ordinance for the Fiscal Year Beginning the 1st Day of July, 2018 and ending the 30th Day of June 2019* was made by Ann Hart and seconded by Steve Jines.

The motion was passed with 5 in favor and none opposed.

7.7 Discussion, Revision and Adoption of Circulation Policy

The proposed change to the Circulation Policy was reviewed.

A motion to accept the revised policy was made by Julie Crosby and seconded by Tony Gilbreth.

The motion was passed with 5 in favor and none opposed.

7.8 Discussion and Approval of Gutter Cover Options

Gutter covering options were discussed. The Board felt more information needs to be gathered about other options. The issue was tabled, pending further investigation.

7.9 Bi-annual review of Close session minutes

A motion to keep the closed meeting minutes closed was made by Steve Jines and seconded by Tony Gilbreth.

The motion was passed with 5 in favor and none opposed.

8. Board Concerns

There were no Board Concerns at this time.

9. Adjournment

Motion to adjourn was made by Julie Crosby and seconded by Ann Hart.

The motion was passed with 5 in favor and none opposed and the meeting was adjourned at 7:50 pm.

Respectfully submitted,

Steve Jines
Board Secretary