

SMITHTON PUBLIC LIBRARY DISTRICT
Personnel Committee Meeting
May 18, 2018

1. Call to Order

The meeting was called to order by President, Ron Mense, at 6:45 p.m. with the following Personnel Committee members present: Ann Hart, and Ron Mense. Director Jenna Dauer was also present.

2.1 Discussion and Approval of Personnel Pay for FY2018 Budget

The Personnel Committee decided on a raise for all hourly employees, effective July 1, 2018, the start of FY2019. The assistant director will receive additional compensation for duties undertaken while the library director is on maternity leave.

2.2 Discussion and Approval of Director's Salary

The Personnel Committee decided on a 2.5% pay increase of the Director's salary for FY2019.

A roll call vote was taken on Items 2.1 and 2.2.

Ann Hart	yes
Ron Mense	yes

2.3 Discussion and Approval of 3.4.1 Employee Handbook Holiday Policy

The current Employee Handbook Holiday Policy was review and no changes were recommended.

3. Adjournment

Motion to adjourn was made by Ron Mense and seconded by Ann Hart.

All were in favor and the meeting was adjourned at 7:00 pm.

Respectfully submitted,

Jenna Dauer, Recording Secretary
Director, Smithton Public Library District