

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

May 17th, 2018

1. Call to Order/Roll Call

The meeting was called to order by President, Ron Mense, at 7:05 p.m. with the following Board Members present: Jackie Billings, Julie Crosby, Tony Gilbreth, Ann Hart and Ron Mense. Board Members Brett Clasquin and Steve Jines were absent. Others present were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the April 19th, 2018 board meeting were reviewed. An amendment was needed for the FY19 Non-Resident Fee amount which was listed as \$114.87 and should be \$115.00.

4. Communications

The Director received a "Thank You" from the Smithton Complete Streets Committee for its participation in the "Share the Road Smithton Loop" event.

5. Treasurer's Report/Approval of bills

The April 2018 Treasurer's Report was reviewed. The check registry to date was also reviewed.

6. The Librarian's Report

The Library StoryWalk® project is in the works. The Friends of the Smithton Public Library made \$517 at the April book sale. Past events were enumerated and future events were also listed. The Summer Reading Program began on May 14th. The Director is considering a change to the current OCLC lending and borrowing practices. Statistics and Library Use Snapshot figures were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda with an amendment made to the April 19th, 2018 minutes changing the FY19 Non-Resident fee from to \$114.87 to \$115.00 was made by Tony Gilbreth and seconded by Ann Hart. A roll call vote was taken:

Billings:	Aye
Crosby:	Aye
Clasquin:	Absent
Gilbreth:	Aye
Hart:	Aye
Jines:	Absent
Mense:	Aye

The motion was passed with 5 in favor and none opposed.

7. New Business

7.1 Personnel Committee Report

The Personal Committee Report will be given at the June 2018 meeting

7.2 Discussion and Approval of "3.4.1 Employee Handbook Holiday Policy"

The Board decided to make no changes to the Employee Holiday policy at this time.

7.3 Ordinance 18-01: *FY19 Board Meeting Schedule* Adoption

Motion to adopt Ordinance 18-01: *FY19 Board Meeting Schedule* was made by Tony Gilbreth and seconded by Jackie Billings.

The motion was passed with 5 in favor and none opposed.

7.4 Draft FY19 Budget Presentation

The Board reviewed the FY19 budget which will be voted on at the June 21st, 2018 meeting.

8. Board Concerns

Board Member Julie Crosby asked the Director about the feasibility of establishing Library deliveries to homebound patrons. The Director will look into costs and insurance liability issues.

9. Adjournment

Motion to adjourn was made by Jackie Billings and seconded by Ann Hart.

The motion was passed with 5 in favor and none opposed and the meeting was adjourned at 8:17 pm.

Respectfully submitted,

Linda Hill, Recording Secretary