

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

November 19th, 2015

The meeting was called to order by President, Ron Mense, at 7:12 p.m. with the following Board Members present: Jackie Billings, Brett Clasquin, Ann Hart, Ron Mense, and Steve Jines. Donna Reifschneider was absent. Others present were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the October 15th, 2015 board meeting were reviewed.

4. Communications

No communications have been received.

5. Treasurer's report/Approval of bills

The October 2015 Treasurer's report was reviewed. The check registry to date was also reviewed.

6. The Librarian's report

Tim Coon came and cleaned the vinyl siding. Fishing Poles have been repaired or replaced. (thanks to Brett Clasquin for repair!). The Director asked Board Members if anyone is available to clean the gutters and haul paper to recycling. Board President Ron Mense will take paper. The Director asked the Board if \$645 spent for employee Christmas gifts was all right and also for approval to spend around \$30 for chicken for the Staff Christmas party. The Board okayed this expenditure. October events were reviewed. November events include a library book sale which cleared \$351.75, a special Thanksgiving story time. December events will include Food for Fines Program, Friday Holiday Movies, and a Patron Christmas Open House. Holiday hours were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Jackie Billings and seconded by Ann Hart. A roll call vote was taken:

Billings:	Aye
Clasquin:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye
Reifschneider:	Absent

The motion was passed with 5 in favor and none opposed.

7. Old Business

7.1 Ordinance 15-05: Tax Levy Adoption

Motion to adopt of Ordinance 15-05 *The Ordinance levying and assessing property tax for Smithton Public Library District of the County of St. Clair, State of Illinois for the fiscal year beginning the 1st day of July 2015 and ending the 30th day of June, 2016* was made by Steve Jines and seconded by Jackie Billings. A roll call vote was taken:

Billings:	Aye
Clasquin:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye
Reifschneider:	Absent

The motion was passed with 5 in favor and none opposed.

8. New Business

8.1 Identity Protection Policy Discussion and Approval

Motion to adopt the Identity Protection Policy was made by Brett Clasquin and seconded by Steve Jines.

The motion was passed with 5 in favor and none opposed.

8.2 Bi-annual review of closed session minutes

Motion to keep the closed session minutes closed was made by Steve Jines and seconded by Jackie Billings.

The motion was passed with 5 in favor and none opposed.

9. Board Concerns

Board Member Brett Clasquin expressed thanks to the Library for purchasing a new book recommended by his son. Board Member Jackie Billings expressed thanks to the Director for buying new book recommendations. The Board commended the Director and the Secretary for the good job they are doing.

10. Adjournment

Motion to adjourn was made by Jackie Billings and seconded by Ann Hart.

The motion was passed with 5 in favor and none opposed and the meeting was adjourned at 7:49 pm.

Respectfully submitted,

Linda Hill
Recording Secretary