

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

September 15th, 2016

The meeting was called to order by President Ron Mense at 7:02 p.m. with the following Board members present: Jackie Billings, Ann Hart, Ron Mense, Donna Reifschneider, and Steve Jines. Board member Brett Clasquin was absent. Others present were Library Director, Jenna Dauer and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the August 20, 2016 board meeting were reviewed.

4. Communications

No communications were received.

5. Treasurer's report/Approval of bills

The August 2016 Treasurer's report was reviewed. The check registry to date was also reviewed.

6. The Librarian's report

Lapsit story times have begun. The Director reviewed the Building Safety audit results. The damage from the sewer project was repaired. The IPLAR is completed and submitted. A new expense reimbursement policy will be discussed and voted on in October or November. A Strategic Planning Committee meeting will be held soon, with results to be reported to the Board in October. The Director will conduct a personal property inventory in September. She is looking into developing a Book Walk at the Smithton Park. The financial compilation report is under way. The Director will be covered under her husband's health insurance policy as of October 1st. Thanks to Board Member, Steve Jines, for all his hard work in replacing the damaged/stained carpeting. Staff Member, Rita Osterhage, will be leaving in October. Past and upcoming events were reviewed, including a November book sale by the FOTL. Library Statistics and usage were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Donna Reifschneider and seconded by Ann Hart. A roll call vote was taken:

Billings:	Aye
Clasquin:	Absent
Hart:	Aye
Jines:	Aye
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 5 in favor and none opposed.

7. New Business

7.1 Discuss Chapter 6, "Access," of *Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014* for FY2017 Per Capita Grant

The Director briefly explained the main points of the Standard and the Board evaluated the Access Checklist.

7.2 Discuss *The Library in Our Community* for FY2017 Per Capita Grant

The Director and Board read and discussed the publication with special attention paid to the sections on trustees.

8. Board Concerns

The Board discussed member terms of service and when they will be completed. Director Jenna Dauer will try to get more information on terms.

9. Adjournment

Motion to adjourn was made by Jackie Billings and seconded by Ann Hart. The motion was passed with 5 in favor and none opposed and the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Linda Hill
Recording Secretary