

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

September 17th, 2015

The meeting was called to order by President, Ron Mense, at 7:03 p.m. with the following Board Members present: Brett Clasquin, Ann Hart, Ron Mense, Donna Reifschneider, and Steve Jines. Jackie Billings was absent. Others present were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the August 20th, 2015 board meeting were reviewed.

4. Communications

No communications were received.

5. Treasurer's report/Approval of bills

The August 2015 Treasurer's report was reviewed. The check registry to date was also reviewed. Board member Donna Reifschneider asked if some of the money in the different categories could be moved to a Money Market account. The Director will check with the bookkeeper to see if this is possible.

6. The Librarian's report

The Director presented a pie chart showing Summer Reading 2015 spending. The Board reviewed the Tax Year 2014 Settlement -- \$150,270.27 has been received so far. September events include a genealogy program on September 17th and weekly "When I Grow Up" story times. Banned Books Week Display will be up from September 27th through October 3rd. October events include several craft parties, teen read week and a Halloween party (October 27th). A tree was removed from the library property. There is a new CD cabinet and new coat hooks in the hallway. Thanks to Board Member Steve Jines for his help with these projects. A patron misunderstanding has been resolved. Library statistics and usage were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Steve Jines and seconded by Brett Clasquin. A roll call vote was taken:

Billings:	Absent
Clasquin:	Aye
Hart:	Aye
Jines:	Aye
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 5 in favor and none opposed.

7. Old Business

7.1 Technology Update

The Director reported that Lasarware did a site discovery visit and offered the Library computer security tips. WiFi is now password-secured.

8. New Business

8.1 Discussion of Educational Programs and Training Opportunities for FY2016 per capita grants

The Director reviewed educational programs and training opportunities at the SPLD. These include expansion of resources due to joining a library consortium, story times and technology training programs, updating and expansion of available databases and genealogy programs. Partnership with community schools for programming continues. She also keeps the local Chamber of Commerce up-to-date with library events and offerings.

8.2 Review Public Comment Policy in the Board Bylaws

The Board reviewed SPLD's Public Comment policy and decided to make no changes as the policy is in compliance with General Provision 5 ILCS 120/2a.06(g) of Illinois Library Laws & Rules as effective in April 2015.

8.3 Review & Change Collection Development Policy – delete *Gatenet* wording

A motion to revise the *Collection Development and Management Policy* to delete the word Gatenet was made by Brett Clasquin and seconded by Ann Hart.

The motion was passed with 5 in favor and none opposed.

9. Board Concerns

Board member Steve Jines fixed the steps of the gazebo. He will be working on the undercarriage of the structure to make additional repairs and ensure structural soundness.

10. Motion to Adjourn

Motion to adjourn was made by Donna Reifschneider and seconded by Brett Clasquin.

The motion was passed with 5 in favor and none opposed and the meeting was adjourned at 7:57 pm.

Respectfully submitted,

Linda Hill
Recording Secretary