

# **SMITHTON PUBLIC LIBRARY DISTRICT**

## **Board Meeting Minutes**

### **October 15th, 2015**

The meeting was called to order by President, Ron Mense, at 7:05 p.m. with the following Board Members present: Jackie Billings, Ann Hart, Ron Mense, Donna Reifschneider, and Steve Jines. Brett Clasquin was absent. Others present were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

#### **2. Citizen Comment**

Linda Hill commented on what a great job staff members Dee Dee Vielweber and Rita Osterhage have done on the Halloween/Harvest décor in the library.

**The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:**

#### **3. Approval of Minutes**

Minutes from the September 17th, 2015 board meeting were reviewed.

#### **4. Communications**

An informational sheet on "Short Takes", listing education courses for Trustees, was received.

#### **5. Treasurer's report/Approval of bills**

The September 2015 Treasurer's report was reviewed. The check registry to date was also reviewed. In response to the question asked in the September 17<sup>th</sup> board meeting by Board Member, Donna Reifschneider, the CPA, Dean Salvatore, suggested that 2-years funding be kept in each account. If the District wants to keep more than this in each account, it should be noted in the minutes. The Director lowered the levy amount to \$6000. Board Member Donna Reifschneider asked if there was a fund for library expansion and how much could be put into that fund. The Director said the Corporate fund could have several years of expenses for this purpose or that money could be put into a CD.

#### **6. The Librarian's report**

The Director reported that all distributions have been received and reviewed the Tax Year 2014 settlement sheet. The insurance was paid in one payment. October events were reviewed, including several craft events, Teen Read Week, and the Halloween party (October 27<sup>th</sup>). November events will include a book sale and special story time. There will be a Holiday party in December. January will see the beginning of the Winter Reading Program and February will have Shakespeare programming and a Dental Hygiene story time. Library statistics and usage were reviewed. The Director will do some research to find out if pictures/photographs in the storage room have any special value to the Library. CPA Dean Salvatore came on October 15<sup>th</sup> to do the compilation report. Cost for his services may be different next year, as the District's contract is up and as he is now working for a different company. The Director would like to stay with this CPA if possible.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Jackie Billings and seconded by Ann Hart. A roll call vote was taken:

Billings: Aye  
Clasquin: Absent  
Hart: Aye  
Jines: Aye  
Mense: Aye  
Reifschneider: Aye

The motion was passed with 5 in favor and none opposed.

## **7. New Business**

### 7.1 Ordinance 15-05: Tax Levy Adoption

*The Ordinance levying and assessing property tax for Smithton Public Library District of the County of St. Clair, State of Illinois for the fiscal year beginning the 1<sup>st</sup> day of July 2015 and ending the 30<sup>th</sup> day of June, 2016 was reviewed by the Board. They discussed the necessity of levying 105% and questioned whether this would raise taxes by 5%. Board Member Ann Hart will speak with Ed Cockrell, County Board member, to see if she can get some more information on the levying process.*

Motion to table adoption of Ordinance 15-05 until the November meeting was made by Donna Reifschneider and seconded by Jackie Billings.

The motion was passed with 5 in favor and none opposed.

## **8. Board Concerns**

There were no board concerns at this time.

## **9. Motion to Adjourn**

Motion to adjourn was made by Steve Jines and seconded by Ann Hart.

The motion was passed with 5 in favor and none opposed and the meeting was adjourned at 8:28 pm.

Respectfully submitted,

Linda Hill  
Recording Secretary