

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

October 16, 2014

The meeting was called to order by President Ron Mense at 7:02 p.m. with the following Board members present: Jackie Billings, Brett Clasquin, Ann Hart, Steve Jines, Linda Kreher, Ron Mense, and Donna Reifschneider. Others present were Library Director, Jenna Nurnberger, and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Minutes

Minutes from the September 20, 2014 board meeting were reviewed.

4. Communications

The District received a letter from Scheffel Boyle Certified Public Accountants announcing the merging of this company with Allison Knapp & Siekmann, Ltd. (the firm which conducts the District's compilation report). Procedural changes for the report will be minor and the merger should not affect the District's contract terms.

5. Treasurer's report/Approval of bills

The August 2014 Treasurer's report was reviewed. The check registry to date was also reviewed. The insurance for the Treasurer's bond was paid.

6. The Librarian's report

September programming and attendance statistics were reviewed. October events include the Compilation report, Teen read week, and reading to students at the elementary school. The Director will be attending IHLS Member Day on October 20th. Halloween events include two storytellers and a special Halloween story time. Upcoming events in November are a Book and Bake Sale and Family reading night. The Library will be closed on November 11th in honor of Veteran's Day. December Christmas event is Holiday Safari with Animal Tales on December 11th. The Library Men's room toilet became blocked—thanks go to Board Member Steve Jines for coming and unclogging it. Plumbing service J & D Sewer also snaked it and found no obstructions. The Board reviewed the third quarter report financial report. The Library use and statistics were also reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Brett Clasquin and seconded by Jackie Billings. A roll call vote was taken:

Billings:	Aye
Clasquin:	Aye
Hart:	Aye
Jines:	Aye
Kreher:	Aye
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 7 in favor and none opposed.

7. New Business

7.1 Ordinance 14-05: Tax Levy Adoption

Motion to adopt Ordinance No. 14-05 *Ordinance Levying and Assessing Property Tax for Smithton Public Library District of the County of St. Clair, State of Illinois for the Fiscal Year beginning the 1st day of July, 2014 and ending the 30th day of June, 2015*, was made by Steve Jines and seconded by Ann Hart.

A roll call vote was taken:

Billings:	Aye
Clasquin:	Aye
Hart:	Aye
Jines:	Aye
Kreher:	Aye
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 7 in favor and none opposed.

7.2 Additional Insurance Options Discussion

The Director met with insurance agent, Mark Forcade, to learn what coverage the Library District currently has and what other coverage options the District might want to add. The Board decided to table this topic until the Director can ask Mark about what is covered under the Employee Theft category and if Employment Practices Insurance covers board members as well as employees. Country Financial Insurance also conducted a Commercial Building Review and advised the changing of the District's current coverage limit of \$212,200 to \$280,000 at a cost of \$152 more per year. The Board asked the Director to find out what the difference in premium would be if the deductible was raised to see if this would balance out the additional premium for raising the coverage to \$280,000. Also, the Board wanted to know if replacement cost coverage is available on the Library building and contents. The Director will ask the agent about these concerns and report back to the Board at the November meeting.

8. Board Concerns

Board Secretary Steve Jines announced that the following board members are up for reelection in April of 2015: Ron Mense, Ann Hart, Linda Kreher, and Donna Reifschneider. Paperwork for being included on the ballot can be picked up at the Library and must be submitted between December 15th-22nd, 2014.

The Board asked the Director to find out who would be liable if an incident occurred in connection with the City of Smithton's use of District property to display Christmas decorations.

10. Adjournment

Motion to adjourn was made by Jackie Billings and seconded by Donna Reifschneider and the meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Linda Hill
Recording Secretary