

SMITHTON PUBLIC LIBRARY DISTRICT
Board Meeting Minutes
November 10th, 2016

1. Call to order/Roll Call

The meeting was called to order by President Ron Mense at 7:07 p.m. with the following Board Members present: Jackie Billings, Brett Clasquin, Ron Mense, Donna Reifschneider, and Steve Jines. Board member Ann Hart was absent. Others present were Library Director, Jenna Dauer, and Recording Secretary, Linda Hill.

2. Citizen Comment

There were no citizen comments at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the October 20th, 2016, board meeting were reviewed.

4. Communications

A Thank You note was received from former employee, Rita Osterhage. A email giving Illinois State Library election results was received from the Illinois Library Association.

5. Treasurer's report/Approval of bills

The October Treasurer's report was reviewed. The check registry to date was reviewed.

6. The Librarian's Report

Lapsit story times continue. Employee Rita Osterhage retired and Laine Barschek was hired. The Library inventory is still in progress. The Board suggested Donnie Becker or Wilke to fix the window issues. The November Friends of the Library Book Sale earned \$440. November and December events will include a Thanksgiving story time, a Budgeting/Investing presentation by Edward Jones and a Winter Party. The Friends of the Library would like to host a Trivia Night and have asked the Board to help. The Statistics and Library Usage Table was reviewed. The Digital Books/Audiobooks checkout numbers were also reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Steve Jines and seconded by Jackie Billings. A roll call vote was taken:

Billings:	Aye
Clasquin:	Aye
Hart:	Absent
Jines:	Aye
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 5 in favor and none opposed.

7. New Business

7.1 Bi-annual review of closed session minutes.

Motion leave the closed session minutes closed was made by Donna Reifschneider and seconded by Steve Jines.

The motion was passed with 5 in favor and none opposed.

8. Board Concerns

Board Member Brett Clasquin gave an update on Nathan Clasquin's Boy Scout project. Two benches have been replaced to date.

Director Dauer brought former Board Member Linda Kreher's suggestions regarding an Ethics Officer for the Board and the listing of officer positions in each month's minutes. The Board will discuss officer assignments at the January meeting.

The Board gave the Director permission to use her best judgment in regard to Christmas gift cards for the employees/volunteers.

9. Adjournment

Motion to adjourn was made by Donna Reifschneider and seconded by Steve Jines. The motion was passed with 5 in favor and none opposed and the meeting was adjourned at 8:57 p.m.

Respectfully submitted,

Linda Hill
Recording Secretary