

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

March 16th, 2017

The meeting was called to order by President, Ron Mense, at 6:59 p.m. with the following Board Members present: Jackie Billings, Ann Hart, Steve Jines, Ron Mense, and Donna Reifschneider. Board member Brett Clasquin was absent. Others present were Library Director, Jenna Dauer and Recording Secretary, Linda Hill.

2. Citizen Comments

There were no citizen comments at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the February 16th, 2017 board meeting were reviewed.

4. Communications

An offer from Savage Fire Consulting Company Energy Brokers was received. A letter from the St. Clair County Medical Society with a donation of \$50 for book churches was received. The Board suggested item titles to purchase with the donation.

5. Treasurer's report/Approval of bills

The February 2017 Treasurer's report was reviewed. The check registry to date was also reviewed.

6. The Librarian's report

The building inventory is still in progress. The Village is enlarging the Handicapped parking spot by the Library. Pending State permission, some of the old documents retained by the District will be shredded on April 30, 2017. The Library Partnership Program was reviewed. The make of the windows has been identified (Quaker). Staff evaluations will take place during the week of March 27th. March, April, and May events were reviewed and include(d) a cataloging class and Legislative meet-up attended by the Director, a knitting class, nutritional class, and kid's painting craft. The Summer Reading Programs have all been booked. Statistics and Library Use snapshot and Digital books/audiobooks check-out numbers were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Donna Reifschneider and seconded by Jackie Billings. A roll call vote was taken:

Billings:	Aye
Clasquin:	Absent
Hart:	Aye
Jines:	Aye
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 5 in favor and none opposed.

7. New Business

7.1 Levy Confirmation submitted to County Clerk

The Director reported that the Levy Confirmation has been submitted. The Board reviewed the confirmation document.

8. Board Concerns

There were no Board Concerns at this time.

9. Adjournment

Motion to adjourn was made by Jackie Billings and seconded by Ann Hart.

The motion was passed with 5 in favor and none opposed and the meeting was adjourned at 7:51 p.m.

Respectfully submitted,

Linda Hill
Recording Secretary

Attachment: Librarian's Report