

SMITHTON PUBLIC LIBRARY DISTRICT
Board Meeting Minutes
June 23, 2016

**This was a rescheduled meeting, due to lack of a quorum at
the original meeting on Thursday, June 16, 2016.**

The meeting was called to order by President, Ron Mense, at 7:03 p.m. with the following Board Members present: Brett Clasquin, Andie Lang, Ron Mense, Donna Reifschneider, and Steve Jines. Others present were Library Director, Jenna Dauer and Recording Secretary, Linda Hill. Absent were Jackie Billings and Ann Hart.

2. Citizen Comment

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Approval of Minutes

Minutes from the May 19, 2016 board meeting were reviewed.

4. Communications

A notice of the IHLS Annual Meeting and Board Meeting was received. A notice of changes in delivery was also received.

5. Treasurer's report/Approval of bills

The May 2016 Treasurer's report and check registry to date were reviewed. The Board also looked at the settlement sheet from St. Clair County.

6. The Librarian's report

An insurance building inspection was performed. Items needing attention were the boards on the seating outside and items in the back hallway need to be moved. The Board indicated that it is all right to not participate in the Smithton parade this year. The credit card reader is ready to be implemented. Dollar General store in Smithton donated books to the Library. The Director is researching doing a "Book Run" Program with the Smithton Elementary School. The Strategic Planning committee continues to meet. Past and future Summer Reading Program events were reviewed. Planning has begun for August and Back-to-School events. Library Statistics and usage snapshot were reviewed.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Donna Reifschneider and seconded by Steve Jines. A roll call vote was taken:

Billings:	Absent
Clasquin:	Aye
Hart:	Absent
Jines:	Aye
Lang:	Aye
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 5 in favor, none opposed, 2 absent.

7. New Business

7.1 Swearing in of Board Members

New and reelected Board Members were sworn in.

7.2 Officer Elections & Committee Assignments for FY2017

Donna Reifschneider will retain her position as FOIA officer.

Motion for FY2016 officers to remain in their current positions was made by Donna Reifschneider and seconded by Brett Clasquin. The motion passed with 5 in favor, none opposed, 2 absent.

7.4 FY2017 Working Budget Adoption

(At the suggestion of the Director, Agenda item 7.4 was discussed before Agenda item 7.3)

Motion to adopt the FY2017 Working Budget as presented was made by Donna Reifschneider and seconded by Steve Jines. A roll call vote was taken:

Billings:	Absent
Clasquin:	Aye
Hart:	Absent
Jines:	Aye
Lang:	Aye
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 5 in favor, none opposed, 2 absent.

7.3 Ordinance 16-03 Budget and Appropriations preliminary adoption

Motion to adopt Ordinance 16-03 *Annual budget and appropriation Ordinance for the Fiscal year beginning the 1st day of July, 2016 and ending the 30th day of June 2017* was made by Steve Jines and seconded by Andie Lang. A roll call vote was taken:

Billings:	Absent
Clasquin:	Aye
Hart:	Absent
Jines:	Aye
Lang:	Aye
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 5 in favor, none opposed, 2 absent.

7.5 Bloodborne Pathogens Policy Adoption

Motion to adopt the Bloodborne Pathogens Policy as presented by the Director was made by Andie Lang and seconded by Brett Clasquin. The motion was passed with 5 in favor, none opposed, 2 absent.

7.6 Bi-annual review of closed session minutes

Motion to leaved closed session minutes closed was made by Donna Reifschneider and seconded by Steve Jines. The motion was passed with 5 in favor, none opposed, 2 absent.

8. Board Concerns

There were no Board concerns at this time.

9. Adjournment

Motion to adjourn was made by Brett Clasquin and seconded by Andie Lang. The motion was passed with 5 in favor, none opposed and 2 absent and the meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Linda Hill, Recording Secretary

Attachment: Ordinance 16-03