

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

February 19, 2015

The meeting was called to order by President, Ron Mense, at 7:02 p.m. with the following Board members present: Brett Clasquin, Ann Hart, Ron Mense, Donna Reifschneider, and Steve Jines. Board members Linda Kreher and Jackie Billings were absent. Others present were Library Director, Jenna Nurnberger and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Minutes

Minutes from the January 15th, 2015 board meeting were reviewed.

4. Communications

A letter about the Per Capita Grant with a corrected date was received.

5. Treasurer's report/Approval of bills

The January 2015 Treasurer's report was reviewed. The check registry to date was also reviewed.

6. The Librarian's report

The Director will not be attending the Synergy Initiative Conference. The Director reported on the updates in the insurance policy which will take effect in March and the details about doing auto-payment, which will take effect in September 2015. The Director reviewed Per Capita Grant requirements. The Director told the Board about "Short Takes for Trustees" which are videos available for Board Members regarding common issues about which the Board may need to know. The Library's turn at the Smithton Turner Hall Fish Fry Dessert Table is on Friday, February 27th. The Loom Weaving Class for Kids had 2 participants. The Adult Class is on February 24th. Donnie Becker made repairs to the boot on the roof. The St. John the Baptist School/Library agreement is in draft form and is being reviewed by the school. Events in February are the Winter Reading Program Superhero Party, the Adult Loom Weaving Class, and the drawing for the Winter Reading Program Prizes. March is National Nutrition Month and a speaker from Memorial Hospital has been asked to come speak on nutrition. There will also be a St. Patrick's Day Themed Book giveaway running from March 1st through March 17th. January events included a Princess Party for the Winter Reading Program which was attended by 14 kids and 13 adults. The library statistics and use snapshot was reviewed by the Board.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Donna Reifschneider and seconded by Ann Hart. A roll call vote was taken:

Billings:	Absent
Clasquin:	Aye
Hart:	Aye
Jines:	Aye
Kreher:	Absent
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 5 in favor, 2 absent, and none opposed.

7. New Business

7.1 Personnel Committee Meeting Report—Personnel FY2016 Raise & Director’s Salary

A motion to approve a raise in salary of \$400 per month for Director Jenna Nurnberger to take effect July 1st, 2015 (equating to \$4,800 per year) and a 25-cent raise for remaining staff effective July 1st, 2015, was made by Ann Hart and seconded by Steve Jines.

A roll call vote was taken:

Billings:	Absent
Clasquin:	Aye
Hart:	Aye
Jines:	Aye
Kreher:	Absent
Mense:	Aye
Reifschneider:	Aye

The motion was passed with 5 in favor, 2 absent, and none opposed.

8. Board Concerns

8.1 Bake Sale Update

The Board members arranged the schedule for working the Bake Sale on February 27th.

8.2 Additional concerns

Board member Brett Clasquin asked when the District will be hearing about the Statement of Economic Interest. Board Member Steve Jines said the usual date is around May 1st.

Director Nurnberger reminded the Board that the March meeting will be Board Member Linda Kreher’s last meeting. The Board discussed ideas to recognize her service and thank her for her time and involvement.

Board Member Steve Jines received a notice from the Courthouse announcing the candidates on the ballot for the library board in the April elections. President Ron Mense has asked Debbie Jones to consider serving on the Board.

9. Adjournment

Motion to adjourn was made by Brett Clasquin and seconded by Donna Reifschneider and the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

Linda Hill
Recording Secretary

Attachment: Librarian’s Report