

SMITHTON PUBLIC LIBRARY DISTRICT

Board Meeting Minutes

August 21, 2014

The meeting was called to order by President, Ron Mense, at 7:01 p.m. with the following Board members present: Jackie Billings, Brett Clasquin, Ann Hart, Linda Kreher, Ron Mense, Donna Reifschneider, and Steve Jines. Others present were Library Director, Jenna Nurnberger, and Recording Secretary, Linda Hill.

2. Citizen Comment

There was no citizen comment at this time.

The following items on the agenda (Items 3-6) were approved as a whole by vote under a consent agenda:

3. Minutes

Minutes from the June 19th, 2014 board meeting were reviewed.

4. Communications

The Director received a letter from the Village of Smithton discussing temporary drinking water problems. The District also received a thank you from Summer Reading Program entertainer, Christian the Magician, for booking him for the closing program.

5. Treasurer's report/Approval of bills

The June and July 2014 treasurer's reports were reviewed. The check registry to date was also reviewed.

6. The Librarian's report

The Illinois Public Library Annual Report (IPLAR) has been completed and will be filed before the deadline of September 1st, 2014. The Director reviewed item and circulation statistics and compared them with FY2013 stats. Recent programming included the SRP final party, summer story times, a movie matinee and a backpack giveaway. Statistics for these programs were reviewed. The payroll for the end of October may be delayed on account of Judy Buerck being on vacation. The Director asked the Board how they wanted her to handle this. The Board left it up to the Director's discretion. Director Nurnberger asked the Board for permission to be off the week of September 8th, 2014. The Board okayed this. Upcoming events include an adult programming class in resume writing, banned books week, a Halloween storyteller, and a planned partner program with the Freeburg Library for teen reading. Library usage and statistics were reviewed. The Friends of the Library received 5013c status.

Motion to approve Agenda Items 3-6 as a whole under a consent agenda was made by Linda Kreher and seconded by Ann Hart. A roll call vote was taken:

| | |
|----------------|-----|
| Billings: | Aye |
| Clasquin: | Aye |
| Hart: | Aye |
| Jines: | Aye |
| Kreher: | Aye |
| Mense: | Aye |
| Reifschneider: | Aye |

The motion was passed with 7 in favor and none opposed.

7. New Business

7.1 Budget and Appropriations Public Hearing

7.1.1 Ordinance 14-03: Budget and Appropriations Adoption

A motion to adopt Ordinance 14-03 *Annual Budget and Appropriation Ordinance for the Fiscal Year beginning the 1st day of July 2014 and ending the 30th day of June 2015* was made by Brett Clasquin and seconded by Jackie Billings. A roll call vote was taken:

Billings: Aye
Clasquin: Aye
Hart: Aye
Jines: Aye
Kreher: Aye
Mense: Aye
Reifschneider: Aye

The motion was passed with 7 in favor and none opposed.

7.2 Updated *Illinois Freedom of Information Act* Notice Approval

The Director explained that the update consists of changes in budget amounts and the change of the name of the director.

A motion to accept the updated FOIA Notice was made by Jackie Billings and seconded by Steve Jines. The motion was passed with 7 in favor and none opposed.

7.3 Ordinance 14-04: Building Maintenance Tax Levy Adoption

A motion to adopt Ordinance 14-04 *Building Maintenance Tax Levy* was made by Linda Kreher and seconded by Brett Clasquin. A roll call vote was taken:

Billings: Aye
Clasquin: Aye
Hart: Aye
Jines: Aye
Kreher: Aye
Mense: Aye
Reifschneider: Aye

The motion was passed with 7 in favor and none opposed.

7.4 Assessment of Surety Bond Amount

The Surety Bond for Treasurer Ann Hart is up for renewal in October of 2014. The Board asked the Director to find out if bookkeeper Judy Buerck can be included on the bond. The Board decided to table the item until the Director researches to find out options: i.e. can the whole district be covered under the umbrella of the treasurer.

9. Board Concerns

The Board reviewed the St. Clair County Settlement Sheet figures.

10. Adjournment

Motion to adjourn was made by Jackie Billings and seconded by Ann Hart and the meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Linda Hill
Recording Secretary